

Minutes
Village of Orchard Park
Board of Trustees

The regular meeting of the Board of Trustees of the Village of Orchard Park was held on Monday, **December 10, 2018** in the Municipal Center, 4295 South Buffalo Street, Orchard Park, New York. Mayor Clinton called the meeting to order at 7:00 p.m. with the Pledge of Allegiance to the Flag.

Members present:

Mayor Jo Ann Litwin Clinton
Deputy Mayor Matthew J. Hartung
Trustee Shannon S. Fuhrman

Others present:

Dir. Of Public Works Michael P. Murphy
Clerk-Treasurer Mary Beth Jensen
Code Enforcement John Gullo

Members excused:

Trustee Jonathan McNatty
Trustee Francis T. Hogenkamp

Mayor Clinton made the following announcement:

“Fire exits are located at the rear in the Board Room and at the doorway to the lobby. In the event of a fire, you will be notified by announcement on the public address system. If notified, please move in a calm and orderly fashion to the nearest exit.”

Moved by Trustee Fuhrman, seconded by Trustee Hartung to accept the minutes of November 26, 2018 as presented.

On the question:	3 voting “Aye” Mayor Clinton Trustee Hartung Trustee Fuhrman	0 voting “Nay”	Carried
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Moved by Trustee Hartung, seconded by Trustee Fuhrman that the vouchers numbering 2601 to 2623 in Abstract #9 of 2018-2019 in the amount of \$60,287.16 be paid as presented.

On the question:	3 voting “Aye” Mayor Clinton Trustee Hartung Trustee Fuhrman	0 voting “Nay”	Carried
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There were no comments from the floor of items not on the agenda.

Moved by Trustee Hartung, seconded by Trustee Fuhrman that the reports of the Village Justice, Associate Village Justice, Water Department and Treasurer for the month of November 2018 be received and filed.

On the question:	3 voting “Aye” Mayor Clinton Trustee Hartung Trustee Fuhrman	0 voting “Nay”	Carried
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- Code Enforcement Officer John Gullo reminded everyone to test their smoke/fire detectors, and Carbon Monoxide detectors.
- Director of Public Works Murphy reported that the DPW will continue to pick up leaves as long as weather permits.
- Deputy Mayor Hartung spoke for the entire Village Board in commending the DPW for their dedication and job excellence during the fall leaf season.
- Trustee Fuhrman had nothing to report.
- Clerk Treasurer Jensen had nothing to report.
- Mayor Clinton had nothing to report.

Moved by Trustee Hartung, seconded by Trustee Fuhrman that the following be declared surplus and a Village employee be authorized to dispose of them properly.

- 1 Toshiba Satellite Pro Laptop
- 1 Radio Detection Line Locator box and wand

On the question: 3 voting "Aye" 0 voting "Nay" Carried
 Mayor Clinton
 Trustee Hartung
 Trustee Fuhrman

Mayor Clinton explained that there will be a new timeline and process for handling late water payments, as well as a water rate increase. These changes will take effect in January 2019.

Moved by Trustee Fuhrman, seconded by Trustee Hartung that the following resolution be adopted:

WHEREAS, due to an increase by Erie County Water Authority (our source of supply) of the cost of water, it is necessary to increase the rates for water usage, be it RESOLVED, that the following water rates be effective as of January 1, 2019:

For district users - a rate of \$6.41 per one thousand gallons, plus an O&M quarterly charge of \$7.50; the minimum quarterly water charge being \$52.37 for seven thousand gallons.

For non-district users - a rate of \$7.04 per one thousand gallons, plus an O&M quarterly charge of \$7.50; the minimum quarterly water charge being \$56.78 for seven thousand gallons.

BE IT FURTHER RESOLVED, unpaid charges shall be enforced as provided by Chapter 210 of the Municipal Code of the Village of Orchard Park.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
 Mayor Clinton
 Trustee Hartung
 Trustee Fuhrman

Moved by Trustee Fuhrman, seconded by Trustee Hartung, that because there is no second meeting this month Clerk-Treasurer Jensen be authorized to pay all vouchers submitted prior to the end of the month, after review by Deputy Mayor Hartung or Mayor Clinton.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
 Mayor Clinton
 Trustee Hartung
 Trustee Fuhrman

Moved by Trustee Hartung, seconded by Trustee Fuhrman that the following policies have been established for the Village of Orchard Park and a copy has been filed with the Clerk of the Village of Orchard Park.

- Village Vehicle Policy
- Village Time Keeping Policy

On the question: 3 voting "Aye" 0 voting "Nay" Carried
 Mayor Clinton
 Trustee Hartung
 Trustee Fuhrman

The next regular meeting is scheduled for January 14, 2019.

Moved by Trustee Hartung, seconded by Trustee Fuhrman to adjourn at 7:11 p.m.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
 Mayor Clinton
 Trustee Hartung
 Trustee Fuhrman

Respectfully submitted

Mary Beth Jensen
Village Clerk-Treasurer