

Minutes
Village of Orchard Park
Board of Trustees

The regular meeting of the Board of Trustees of the Village of Orchard Park was held on Monday, May 11, 2020 in the Municipal Center, 4295 South Buffalo Street, Orchard Park, New York. Mayor Clinton called the meeting to order at 7:00 p.m. with the Pledge of Allegiance to the Flag.

Members present:

Mayor Jo Ann Litwin Clinton
Deputy Mayor Matthew J. Hartung
Trustee Francis T. Hogenkamp
Trustee James C. Cosgrove
Trustee Lauren A. Kaczor

Others present:

Clerk-Treasurer Mary Beth Jensen

Mayor Clinton made the following announcement:

“Fire exits are located at the rear in the Board Room and at the doorway to the lobby. In the event of a fire, you will be notified by announcement on the public address system. If notified, please move in a calm and orderly fashion to the nearest exit.”

Mayor Clinton explained that the meeting is being conducted pursuant to the Governor’s Executive Order 202.5.

Moved by Trustee Kaczor, seconded by Trustee Hartung to accept the minutes of April 27, 2020 as presented.

On the question:	4 voting “Aye”	0 voting “Nay”	Carried
	Trustee Hogenkamp		
	Trustee Hartung		
	Trustee Cosgrove		
	Trustee Kaczor		

Moved by Trustee Hartung, seconded by Trustee Hogenkamp that the vouchers numbering 3444 to 3457 in Abstract #19 of 2019-2020 in the amount of \$11,272.69 be paid as presented.

On the question:	4 voting “Aye”	0 voting “Nay”	Carried
	Trustee Hogenkamp		
	Trustee Hartung		
	Trustee Cosgrove		
	Trustee Kaczor		

No comments submitted of items not on the agenda.

Reports:

Moved by Trustee Hartung, seconded by Trustee Hogenkamp that the reports of the Village Water Department and Treasurer for the month of April 2020 be received and filed.

- Code Enforcement Officer John Gullo was excused from the meeting, but is working daily and can be contacted at the office.
- Manager of Public Works Wittmeyer was excused from the meeting. He reported to Deputy Mayor Hartung that the NE Parking Lot improvement project is underway.
- Trustee Kaczor had nothing to report.
- Deputy Mayor Hartung reported:

- The subcontractor providing the Street Lights for the replacement project anticipates delivery at the end of July.
- Water bills have been mailed for the 1st quarter 2020. They will be higher than normal due to a rate increase, 4 month billing cycle (usually 3 months) and the fact that people are home and may be cleaning more. Site fees have been waived through May and payment is encouraged through the website, although checks can be mailed in payment as well.
- Village tax bills will be mailed out by June 1.
- Trustee Hogenkamp had nothing to report.
- Trustee Cosgrove had nothing to report.
- Clerk Treasurer Jensen had nothing to report.
- Mayor Clinton reported on Governor Cuomo’s re-opening plan. Information can be found on the Governor’s website under forwardny.gov. She asked that residents continue social distancing, wearing face masks... cautioning everyone that if our area regresses at any time, we will be back at PAUSE.

Moved by Trustee Hogenkamp, seconded by Trustee Cosgrove that a public hearing be scheduled on Monday, June 8, 2020 to hear public comment on the MS4 (Municipal Separate Storm Sewer Systems) Annual Report, available for review May 18, 2020 in the Orchard Park Village Office by appointment or on the Village Website www.orchardparkvillage.org.

On the question: 4 voting “Aye” 0 voting “Nay” Carried
 Trustee Hogenkamp
 Trustee Hartung
 Trustee Cosgrove
 Trustee Kaczor

Moved by Trustee Cosgrove, seconded by Trustee Kaczor that a public hearing be scheduled and advertised for June 8, 2020 at 7 p.m. for review of a Special Use Application by Brian Tefft to operate an eating and drinking establishment at 6413 W Quaker Street.

On the question: 4 voting “Aye” 0 voting “Nay” Carried
 Trustee Hogenkamp
 Trustee Hartung
 Trustee Cosgrove
 Trustee Kaczor

Moved by Trustee Kaczor, seconded by Trustee Hartung that the following resolution be adopted:
 RESOLVED, that there be and hereby is levied for the fiscal year 2020-2021 a tax against all taxable properties within the Village of Orchard Park, Inc. as shown upon the last completed tax roll, and

BE IT FURTHER RESOLVED, that Mayor Clinton be authorized to sign the tax warrant for the 2020-2021 tax levy and charges as follows:

For the General Fund	\$ 636,701.39
For Gaslights	852.50
For Prior Exemptions Removed	1,502.96
For Refuse and Recycling	81,485.00
For Water District	182,577.20
For Stormwater Management	<u>43,230.00</u>
Being for all purposes, a total of	\$1,046,349.05

On the question: 4 voting "Aye" 0 voting "Nay" Carried
Trustee Hogenkamp
Trustee Hartung
Trustee Cosgrove
Trustee Kaczor

Moved by Trustee Hartung, seconded by Trustee Hogenkamp that the following budget adjustments be made for the fiscal year 2019-2020:

Increase budget for:

- Clerk-Treasurer Computer & Copier Supplies by \$1,800

Decrease budget for:

- Clerk-Treasurer Office Expense by \$1,800

On the question: 4 voting "Aye" 0 voting "Nay" Carried
Trustee Hogenkamp
Trustee Hartung
Trustee Cosgrove
Trustee Kaczor

Mayor Clinton announced that the Memorial Day parade and ceremony have been cancelled, but many church bells will ring in the area at 9:00 am.

Moved by Trustee Hogenkamp, seconded by Trustee Cosgrove that the Village Board meeting scheduled for Monday, May 25, 2020 be canceled to observe the Memorial Day Holiday.

On the question: 4 voting "Aye" 0 voting "Nay" Carried
Trustee Hogenkamp
Trustee Hartung
Trustee Cosgrove
Trustee Kaczor

Moved by Trustee Cosgrove, seconded by Trustee Kaczor, that because there is no second meeting this month Administrator Jensen be authorized to pay all vouchers submitted prior to the end of the month, after review by Deputy Mayor Hartung or Mayor Clinton.

On the question: 4 voting "Aye" 0 voting "Nay" Carried
Trustee Hogenkamp
Trustee Hartung
Trustee Cosgrove
Trustee Kaczor

The next regular meeting is scheduled for June 8, 2020 .

Moved by Trustee Hartung, seconded by Trustee Hogenkamp to adjourn at 7:14 pm.

On the question: 4 voting "Aye" 0 voting "Nay" Carried
Trustee Hogenkamp
Trustee Hartung
Trustee Cosgrove
Trustee Kaczor

Respectfully submitted

Mary Beth Jensen, Village Clerk-Treasurer