

Minutes
Village of Orchard Park
Board of Trustees

The regular meeting of the Board of Trustees of the Village of Orchard Park was held on Monday, June 22, 2020 in the Municipal Center, 4295 South Buffalo Street, Orchard Park, New York. Mayor Clinton called the meeting to order at 7:00 p.m. with the Pledge of Allegiance to the Flag.

Members present:

Mayor Jo Ann Litwin Clinton
Deputy Mayor Matthew J. Hartung
Trustee Francis T. Hogenkamp
Trustee James C. Cosgrove
Trustee Lauren A. Kaczor

Others present:

Clerk-Treasurer Mary Beth Jensen
Attorney Philip M. Marshall

Mayor Clinton made the following announcement:

“Fire exits are located at the rear in the Board Room and at the doorway to the lobby. In the event of a fire, you will be notified by announcement on the public address system. If notified, please move in a calm and orderly fashion to the nearest exit.”

Moved by Trustee Hogenkamp, seconded by Trustee Kaczor to accept the minutes of June 8, 2020 as presented.

On the question:	4 voting “Aye” Trustee Hartung Trustee Hogenkamp Trustee Cosgrove Trustee Kaczor	0 voting “Nay”	Carried
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Moved by Trustee Hartung, seconded by Trustee Cosgrove that the vouchers numbering 3511 to 3532 in Abstract #2 of 2020-2021 in the amount of \$27,322.75 be paid as presented.

On the question:	4 voting “Aye” Trustee Hartung Trustee Hogenkamp Trustee Cosgrove Trustee Kaczor	0 voting “Nay”	Carried
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There were no comments from the floor of items not on the agenda.

Reports:

- Code Enforcement Officer John Gullo had nothing to report.
- Trustee Kaczor had nothing to report.
- Deputy Mayor Hartung encouraged residents to support local businesses as they begin to reopen.
- Trustee Hogenkamp had nothing to report.
- Trustee Cosgrove had nothing to report.
- Attorney Marshall had nothing to report.

- Clerk Treasurer Jensen had nothing to report.
- Mayor Clinton
 - reminded residents that there is a primary election tomorrow (June 23).
 - The traditional July 4th events have been cancelled for this year, but a small traveling parade, consisting of a float and several fire trucks, will proceed throughout neighborhoods in Orchard Park between 11am and 5pm.

Mayor Clinton explained that during the period of time when public attendance was prohibited at Village Board meetings, the meetings were streamed. It is required that not only minutes are kept for these meetings, but per the Governor’s Executive Order, they must also be transcribed. Moved by Trustee Cosgrove, seconded by Trustee Kaczor that the transcription of the streamed March 23, 2020 Village Board Meeting, be approved as submitted and filed in the Village Office as a permanent record.

On the question:	4 voting “Aye” Trustee Hartung Trustee Hogenkamp Trustee Cosgrove Trustee Kaczor	0 voting “Nay”	Carried
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Mayor Clinton explained that the 1st quarter water billing was extended a month due to the pandemic and that the 2nd quarter billing will therefore be a shortened billing period. Due to these exceptional circumstances she asked that the 2nd quarter water usage be billed as actual. Moved by Trustee Hartung, seconded by Trustee Hogenkamp that the 2nd Quarter 2020 Village Water Billing be based on actual usage and the minimum quarterly water charge of seven thousand gallons be waived for this billing only.

On the question:	4 voting “Aye” Trustee Hartung Trustee Hogenkamp Trustee Cosgrove Trustee Kaczor	0 voting “Nay”	Carried
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The next regular meeting is scheduled for July 13, 2020.

Moved by Trustee Hogenkamp, seconded by Trustee Hartung to adjourn at 7:06 pm.

On the question:	4 voting “Aye” Trustee Hartung Trustee Hogenkamp Trustee Cosgrove Trustee Kaczor	0 voting “Nay”	Carried
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Respectfully submitted

Mary Beth Jensen
Village Clerk-Treasurer