

Minutes
Village of Orchard Park
Board of Trustees

The regular meeting of the Board of Trustees of the Village of Orchard Park was held on Monday, August 10, 2020 in the Municipal Center, 4295 South Buffalo Street, Orchard Park, New York. Mayor Clinton called the meeting to order at 7:00 p.m. with the Pledge of Allegiance to the Flag.

Members present:

Mayor Jo Ann Litwin Clinton
Deputy Mayor Matthew J. Hartung
Trustee Francis T. Hogenkamp
Trustee James C. Cosgrove
Trustee Lauren A. Kaczor

Others present:

Deputy Clerk-Treasurer Marcia Nickerson
Manager of Public Works Wittmeyer
Attorney Philip M. Marshall
Code Enforcement Officer John Gullo

Mayor Clinton made the following announcement:

“Fire exits are located at the rear in the Board Room and at the doorway to the lobby. In the event of a fire, you will be notified by announcement on the public address system. If notified, please move in a calm and orderly fashion to the nearest exit.”

Moved by Trustee Hogenkamp, seconded by Trustee Cosgrove to accept the minutes of July 13, 2020 as presented.

On the question: 4 voting “Aye” 0 voting “Nay” Carried
Trustee Hogenkamp
Trustee Hartung
Trustee Cosgrove
Trustee Kaczor

Moved by Trustee Hartung, seconded by Trustee Kaczor that the vouchers numbering 3567 to 3609 in Abstract # 4 of 2020-2021 in the amount of \$131,295.99 be paid as presented.

On the question: 4 voting “Aye” 0 voting “Nay” Carried
Trustee Hogenkamp
Trustee Hartung
Trustee Cosgrove
Trustee Kaczor

Comments from the floor of items not on the agenda.

- **Michelle Phillips** (131 Woodview Dr)
- **Gary Phillips** (131 Woodview Dr)

Residents voiced the following concerns and comments:

- Would the Village be represented at the final Town Planning Board Meeting
 - Mayor Clinton responded that Trustee Hartung would be attending the meeting.
- Who in the town (what department) is responsible to maintain retention ponds and drainage problems
 - Trustee Hartung responded that the responsibility has been transferred to the Town Recreation Department

- Would the residents be responsible to notify the town if there were problems with retention ponds or drainage
 - Trustee Hartung responded that the residents should notify the Town Engineering Department
- Resident appreciated the ease of addressing the Village board. They made a comment regarding not having to complete paperwork and go through security for the Village Board meeting.

Reports:

Moved by Trustee Hartung, seconded by Trustee Cosgrove that the reports of the Village Justice, Associate Village Justice, Water Department and Treasurer for the month of July be received and filed.

On the question: 4 voting "Aye" 0 voting "Nay" Carried
 Trustee Hogenkamp
 Trustee Hartung
 Trustee Cosgrove
 Trustee Kaczor

- Code Enforcement Officer John Gullo reminded Village residents that if they have recreational fires in their yard, they need to abide by the following: the fire must be at least 15 feet away from their house; 10 feet from their side property line; have a cover; have an extinguisher or extinguishing device immediately accessible; use only seasoned wood, not garbage or cardboard; if there is objectionable smoke to the neighbors then the fire needs to be extinguished immediately.
- Manager of Public Works Wittmeyer had nothing to report.
- Trustee Kaczor had nothing to report.
- Deputy Mayor Hartung reported:
 - The Lumineers for the new street light poles have arrived and are being safely stored
 - The "hand-holds" to allow our public work employees to work on the new poles have been installed
 - There will be work completed on the Village water meter pit on Taylor Road. We do not anticipate any disruption in water delivery, but there is a possibility.
 - Attended the public safety meeting last month and there is traffic monitoring and study currently taking place on Highland Ave. We are awaiting the results.
- Trustee Hogenkamp reported:
 - The restoration of the Train Depot is going well.

- Trustee Cosgrove had nothing to report.
- Attorney Marshall had nothing to report.
- Deputy Nickerson had nothing to report.
- Mayor Clinton reminded everyone to complete the U.S. census. There is a link on the Village website. All residents need to be counted to ensure proper funding, etc.

Moved by Trustee Kaczor, seconded by Trustee Hartung that a public hearing be scheduled and advertised for September 14, 2020 at 7:00 p.m., for the purpose of hearing public input for the use of Community Development Block Grant funds in the Village of Orchard Park.

On the question: 4 voting "Aye" 0 voting "Nay" Carried
 Trustee Hogenkamp
 Trustee Hartung
 Trustee Cosgrove
 Trustee Kaczor

Moved by Trustee Hartung, seconded by Trustee Hogenkamp that a public hearing be scheduled and advertised for September 14, 2020 at 7 p.m. for review of a Special Use application for outdoor seating at 4906 S Buffalo Street.

On the question: 4 voting "Aye" 0 voting "Nay" Carried
 Trustee Hogenkamp
 Trustee Hartung
 Trustee Cosgrove
 Trustee Kaczor

Moved by Trustee Hogenkamp, seconded by Trustee Cosgrove that the Village of Orchard Park Annual Update Document has been filed with the Office of the State Comptroller. A copy of the report is on file in the Village Clerk's Office.

On the question: 4 voting "Aye" 0 voting "Nay" Carried
 Trustee Hogenkamp
 Trustee Hartung
 Trustee Cosgrove
 Trustee Kaczor

Moved by Trustee Kaczor, seconded by Trustee Hartung, that pursuant to the Uniform Justice Court Act §2019(a) the Village Board has completed an audit of the records of the Village Justice and found them to be properly accounted for and in order.

On the question: 4 voting "Aye" 0 voting "Nay" Carried
 Trustee Hogenkamp
 Trustee Hartung
 Trustee Cosgrove
 Trustee Kaczor

Moved by Trustee Kaczor, seconded by Trustee Hartung, that because there is no second meeting this month Administrator Jensen be authorized to pay all vouchers submitted prior to the end of the month, after review by Deputy Mayor Hartung or Mayor Clinton.

On the question: 4 voting "Aye" 0 voting "Nay" Carried
Trustee Hogenkamp
Trustee Hartung
Trustee Cosgrove
Trustee Kaczor

Moved by Trustee Hartung, seconded by Trustee Hogenkamp to authorize the following budget adjustments for the fiscal year 2019-2020:

- Increase budget for expense account AA-61110-4 by \$1,450.00
 - Decrease budget for expense account AA-61990 by \$1,450.00
- On the question: 4 voting "Aye" 0 voting "Nay" Carried

Trustee Hogenkamp
Trustee Hartung
Trustee Cosgrove
Trustee Kaczor

Moved by Trustee Hogenkamp, seconded by Trustee Cosgrove that the following be declared surplus and Manager Wittmeyer be authorized to sell them at auction:

- 1-1/2 Ton Trailer for the Black Top Roller
- Wolf Pack 1989 Stone 1¼ Ton Roller
- Wacker compactor - Pogo Stick

On the question: 4 voting "Aye" 0 voting "Nay" Carried
Trustee Hogenkamp
Trustee Hartung
Trustee Cosgrove
Trustee Kaczor

The next regular meeting is scheduled for September 14, 2020.

Moved by Trustee Hartung, seconded by Trustee Hogenkamp to adjourn at 7:17 pm.

On the question: 4 voting "Aye" 0 voting "Nay" Carried
Trustee Hogenkamp
Trustee Hartung
Trustee Cosgrove
Trustee Kaczor

Respectfully submitted,
Marcia Nickerson,
Deputy Clerk-Treasurer