

Minutes
Village of Orchard Park
Board of Trustees

The regular meeting of the Board of Trustees of the Village of Orchard Park was held on Monday, October 26, 2020 in the Municipal Center, 4295 South Buffalo Street, Orchard Park, New York. Mayor Clinton called the meeting to order at 7:00 p.m. with the Pledge of Allegiance to the Flag.

Members present:

Mayor Jo Ann Litwin Clinton
Deputy Mayor Matthew J. Hartung
Trustee Francis T. Hogenkamp
Trustee James C. Cosgrove
Trustee Lauren A. Kaczor

Others present:

Clerk-Treasurer Mary Beth Jensen
Manager of Public Works Wittmeyer

Mayor Clinton made the following announcement:

“Fire exits are located at the rear in the Board Room and at the doorway to the lobby. In the event of a fire, you will be notified by announcement on the public address system. If notified, please move in a calm and orderly fashion to the nearest exit.”

Moved by Trustee Kaczor, seconded by Trustee Hartung to accept the minutes of September 28, 2020 as presented.

On the question: 4 voting “Aye” 0 voting “Nay” Carried
Trustee Hogenkamp
Trustee Hartung
Trustee Cosgrove
Trustee Kaczor

Moved by Trustee Hartung, seconded by Trustee Cosgrove that the vouchers numbering 3689 to 3734 in Abstract # of 2020-2021 in the amount of \$121,266.85 be paid as presented.

On the question: 4 voting “Aye” 0 voting “Nay” Carried
Trustee Hogenkamp
Trustee Hartung
Trustee Cosgrove
Trustee Kaczor

There were no comments from the floor of items not on the agenda.

Moved by Trustee Hartung, seconded by Trustee Hogenkamp that the reports of the Village Justice Associate Village Justice, Water Department and Treasurer for the month of September be received and filed.

On the question: 4 voting “Aye” 0 voting “Nay” Carried
Trustee Hogenkamp
Trustee Hartung
Trustee Cosgrove
Trustee Kaczor

Legislator John Mills was present to report on County issues:

- Back to Business Grants program has been instituted to help small businesses with less than 50 employees.
 - \$20 million has been set aside
- The County's budget is \$1.47 billion
 - Total spending increase of 5%
 - To help offset the deficit in sales tax revenue
 - Removing budget for 246 vacant positions
 - Removing 19 active positions
 - \$20 million of road funding is being re-budgeted to COVID 19 fund
 - No budget cuts to parks
 - Additional funding to libraries of \$508,000
- Roadwork was completed on roads including Armor and Abbott
- There should be clarity on Federal Government after next week's election
- Legislator Mills will propose that \$10 million of fund balance be tapped into to help with Town and Village budget deficits.

Village Department Reports:

- Manager of Public Works Wittmeyer reported
 - that the street light replacement project is 85% complete.
 - it would be helpful to the DPW if leaf piles were spread out along a property rather than piled up.
- Trustee Kaczor had nothing to report.
- Deputy Mayor Hartung reported that Halloween hours in the Village are from 6-8pm on Saturday 10/31/2020. More information can be found on the website.
- Trustee Hogenkamp thanked the DPW for their hard work on installing the new lamp posts. He also asked that when residents put leaves out to be collected that they be kept out of the roads, as they are slippery and clog drains.
- Trustee Cosgrove also commended the DPW for their work installing the lights.
- Clerk Treasurer Jensen had nothing to report.
- Mayor Clinton asked that anyone choosing to participate in Halloween trick or treating leave their porch light on, wear a mask and distribute treats outside. Anyone choosing not to participate should turn their outside light off.

Moved by Trustee Hogenkamp, seconded by Trustee Cosgrove to authorize an expenditure from the Water Reserve of \$7,500 to be transferred to the Water Fund to cover costs associated with the Armor Road Water Meter Pit replacement project. The expenditure is subject to permissive referendum.

On the question: 4 voting "Aye" 0 voting "Nay" Carried
 Trustee Hogenkamp
 Trustee Hartung
 Trustee Cosgrove
 Trustee Kaczor

Moved by Trustee Cosgrove, seconded by Trustee Kaczor that the General Village Election be scheduled for Tuesday, March 16, 2021 to elect one (1) Village Mayor for a four-year term; and two (2) Village Trustees, each for a four-year term. The election will take place at the Orchard Park Municipal Building at 4295 South Buffalo Street from the hours of 12:00 noon to 9:00 p.m.

On the question: 4 voting "Aye" 0 voting "Nay" Carried
Trustee Hogenkamp
Trustee Hartung
Trustee Cosgrove
Trustee Kaczor

Moved by Trustee Kaczor, seconded by Trustee Hartung, to amend the 2020-2021 budget as follows:

INCREASE budget for:

- General Fund CRF Reimbursement Revenues by \$ 585.96
- Garbage Fund CRF Reimbursement Revenues by \$13,185.23
- Capital Fund CRF Reimbursement Revenues by \$ 8,796.30
- Central Garage Material & Supplies expense by \$ 233.69
- Village Hall Contractual expense by \$ 198.37
- Street Maintenance expense by \$ 91.94
- Clerk Office expense by \$ 61.96
- Garbage Contractual expense by \$13,185.23
- Natural Disaster Capital expense by \$ 8,796.30
- Materials and Supplies Water Fund expense by \$ 7,500.00
- Water Revenues – transfer from Water Reserve by \$ 7,500.00

On the question: 4 voting "Aye" 0 voting "Nay" Carried
Trustee Hogenkamp
Trustee Hartung
Trustee Cosgrove
Trustee Kaczor

Moved by Trustee Hartung, seconded by Trustee Hogenkamp that the Village of Orchard Park Employee Handbook be adopted with revisions as presented.

On the question: 4 voting "Aye" 0 voting "Nay" Carried
Trustee Hogenkamp
Trustee Hartung
Trustee Cosgrove
Trustee Kaczor

Moved by Trustee Hogenkamp, seconded by Trustee Cosgrove that the following be declared surplus and disposed of properly by Clerk Jensen:

- Lenovo Think Center computer tower (serial # MJLDGCA)
- Lenovo Think Center computer tower (serial # MJLDGBT)
- Cetera server tower (serial # 975995)

On the question: 4 voting "Aye" 0 voting "Nay" Carried
Trustee Hogenkamp
Trustee Hartung
Trustee Cosgrove
Trustee Kaczor

The next regular meeting is scheduled for November 9, 2020.

Moved by Trustee Hartung, seconded by Trustee Hogenkamp to adjourn at 7:20 pm.

On the question: 4 voting "Aye" 0 voting "Nay" Carried

Trustee Hogenkamp

Trustee Hartung

Trustee Cosgrove

Trustee Kaczor

Respectfully submitted,

Mary Beth Jensen, Village Clerk-Treasurer