

CONTRACT FOR SPECIAL EVENT WITH VILLAGE OF ORCHARD PARK

EVENT NAME: _____ EVENT DATE: _____ TIME: _____

ORGANIZATION NAME: _____ PHONE #: _____

Provide a description of Event: _____

Provide a description of Sound Equipment: _____

Number of People at Event: _____ Did you get Property Owner's Permission? _____

Will there be a tent at the event? _____ If yes, when will it be erected so that it can be inspected? _____

Will there be Alcohol Served? _____ If so, Who holds the Liquor License? _____

Were the Orchard Park Police Notified of Event? _____ Was the Orchard Park Town Notified of Event? _____

In consideration for permission granted by the Village of Orchard Park, _____, agrees to provide as insurance a certificate showing the following insurance requirements:

- | | |
|---|--|
| a. Certificate Holder Name & Address | Village of Orchard Park
Municipal Building
4295 South Buffalo Street
Orchard Park, NY 14127 |
| b. General Liability Limit | 1 Million Occurrence / 2 Million Aggregate |
| c. Auto Liability Limit | 1 Million Single Combined Limit |
| d. Umbrella Limit | 5 Million Occurrence / 5 Million Aggregate
(or) 1 Million Occurrence / 1 Million
Aggregate for Not for Profits |
| e. Workers Compensation Limit | Statutory |
| f. Additional Insured | Primary – Noncontributory Status GL, AU, UM |
| g. Waiver of Subrogation for General Liability & Umbrella | |
| h. Waiver of Subrogation for Workers Compensation | |
| i. Copies of All Additional Insured Endorsements | |
| j. Copies of All Waiver of Subrogation Endorsements | |
| k. Current Effective Dates | |
| l. Executed Contract. | |

Event must comply with NYS COVID 19 gathering restrictions.

Organizer Signature: _____ Date: _____

Village of Orchard Park: _____ Date: _____

Mayor

Fee: **\$50.00** Paid Date: _____