

Minutes
Village of Orchard Park
Board of Trustees

The regular meeting of the Board of Trustees of the Village of Orchard Park was held on Monday, November 23, 2020 in the Municipal Center, 4295 South Buffalo Street, Orchard Park, New York. Mayor Clinton called the meeting to order at 7:00 p.m. with the Pledge of Allegiance to the Flag.

Members present:

Mayor Jo Ann Litwin Clinton
Deputy Mayor Matthew J. Hartung
Trustee Francis T. Hogenkamp
Trustee Lauren A. Kaczor

Others present:

Clerk-Treasurer Mary Beth Jensen
Code Enforcement Officer Gullo

Mayor Clinton made the following announcement:

“Fire exits are located at the rear in the Board Room and at the doorway to the lobby. In the event of a fire, you will be notified by announcement on the public address system. If notified, please move in a calm and orderly fashion to the nearest exit.”

A Public Hearing was scheduled and advertised for this time to hear public input on a special use application by Thomas and Michael Morrow, requesting permission for a change of use at 6459 W Quaker Street to an eating and drinking establishment.

Mayor Clinton opened the hearing and asked for a brief explanation of the Special Use Application.

Jim Bammel, the architect on the project, explained that Kaylena’s Bakery is planning to relocate to the first floor of the building at 6459 West Quaker Street. The major renovations to the exterior will be adding handicap access, converting the bay window to a door and adding a railing for patio seating. The inside will be made handicap compliant and one of the rooms will be converted into a small kitchen. Between the back parking lot and street, available parking seems to be sufficient.

Mayor Clinton asked 3 times for comments in support. There were none.

Mayor Clinton asked 3 times for comments in opposition. There were none.

Moved by Trustee Hogenkamp, seconded by Trustee Kaczor that the Special Use Hearing be closed at 7:04 p.m.

On the question:	3 voting “Aye”	0 voting “Nay”	Carried
	Trustee Hogenkamp		
	Trustee Hartung		
	Trustee Kaczor		

Moved by Trustee Kaczor, seconded by Trustee Hartung to authorize a special use permit for a change of use at 6459 West Quaker Street to an eating and drinking establishment.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Trustee Hogenkamp
Trustee Hartung
Trustee Kaczor

Moved by Trustee Kaczor, seconded by Trustee Hartung to accept the minutes of November 9, 2020 as presented.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Trustee Hogenkamp
Trustee Hartung
Trustee Kaczor

Moved by Trustee Hartung, seconded by Trustee Hogenkamp that the vouchers numbering 3757 to 3767 in Abstract #9 of 2020-2021 in the amount of \$78,985.85 be paid as presented.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Trustee Hogenkamp
Trustee Hartung
Trustee Kaczor

There were no comments from the floor of items not on the agenda.

Reports:

- Code Enforcement Officer John Gullo wished everyone a Happy Thanksgiving.
- Trustee Kaczor reported that with the holiday season approaching it is important to support local businesses.
- Deputy Mayor Hartung thanked the office staff for their efforts during the office renovations. He thanked the DPW employees for the tremendous job they have done with leaf pick-up.
- Trustee Hogenkamp had nothing to report.
- Clerk Treasurer Jensen had nothing to report.
- Mayor Clinton reported that the Village tree is going up on the corner of Princeton Place and N Buffalo Street and the garland on the light poles looks beautiful. Mayor Clinton also reported that Business First has listed Orchard Park as one of the best places to live.

Moved by Trustee Hartung, seconded by Trustee Hogenkamp that the old lampposts and heads that were removed be declared surplus and that they be properly disposed of or sold for \$50 each set.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Trustee Hogenkamp
Trustee Hartung
Trustee Kaczor

Moved by Trustee Kaczor, seconded by Trustee Hartung, to amend the 2020-2021 budget as follows:
INCREASE budget for:

- Capital Fund Revenues for Sale of Lampposts by \$3,900.00
- Establish a Lamppost Repair Capital Project with an expense budget of \$3,900.00
- Establish a Capital Project for Office Improvements with an expense budget of \$ 7,704.61
- Reimbursement from Town revenues by \$ 3,837.50
- Use of Capital Fund Balance by \$ 3,867.11

On the question: 3 voting "Aye" 0 voting "Nay" Carried
 Trustee Hogenkamp
 Trustee Hartung
 Trustee Kaczor

Moved by Trustee Hogenkamp, seconded by Trustee Kaczor that Clerk-Treasurer Jensen be authorized to pay all vouchers submitted prior to the next meeting, after review by Deputy Mayor Hartung or Mayor Clinton.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
 Trustee Hogenkamp
 Trustee Hartung
 Trustee Kaczor

The next regular meeting is scheduled for December 14, 2020.

Moved by Trustee Hartung, seconded by Trustee Hogenkamp to adjourn at 7:11 p.m.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
 Trustee Hogenkamp
 Trustee Hartung
 Trustee Kaczor

Respectfully submitted,

Mary Beth Jensen
 Village Clerk-Treasurer