

Minutes  
Village of Orchard Park  
Board of Trustees

The regular meeting of the Board of Trustees of the Village of Orchard Park was held on Monday, February 22, 2021 in the Municipal Center, 4295 South Buffalo Street, Orchard Park, New York. Mayor Clinton called the meeting to order at 7:00 p.m. with the Pledge of Allegiance to the Flag.

Members present:

Mayor Jo Ann Litwin Clinton  
Deputy Mayor Matthew J. Hartung  
Trustee Francis T. Hogenkamp  
Trustee James C. Cosgrove  
Trustee Lauren A. Kaczor

Others present:

Clerk-Treasurer Mary Beth Jensen  
Manager of Public Works Wittmeyer  
Code Enforcement Officer John Gullo

Mayor Clinton made the following announcement:

“Fire exits are located at the rear in the Board Room and at the doorway to the lobby. In the event of a fire, you will be notified by announcement on the public address system. If notified, please move in a calm and orderly fashion to the nearest exit.”

Moved by Trustee Hartung, seconded by Trustee Hogenkamp to accept the minutes of February 8, 2021 as presented.

On the question:	4 voting “Aye”	0 voting “Nay”	Carried
	Trustee Hogenkamp		
	Trustee Hartung		
	Trustee Cosgrove		
	Trustee Kaczor		

Moved by Trustee Hartung, seconded by Trustee Kaczor that the vouchers numbering 3875 to 3900 in Abstract #14 of 2020-2021 in the amount of \$20,742.97 be paid as presented.

On the question:	4 voting “Aye”	0 voting “Nay”	Carried
	Trustee Hogenkamp		
	Trustee Hartung		
	Trustee Cosgrove		
	Trustee Kaczor		

Comments from the floor of items not on the agenda.

- Carolyn Rosier (31 Harvard Pl) expressed concerns regarding lighting behind the buildings on N Buffalo Street toward Linwood Avenue: Mangias, the former Senior Center and 4226 N Buffalo St. and its negative impact on neighborhoods and homes.
  - Her comments included:
    - Clarification and compliance of amendments to the Village Code in March 2020
      - Referencing 5 items under Section 138-3
        - Non-Compliance / Compliance of each and every item
        - Definition and clarification of terms used in the Code.
      - Glare, over-illumination and safety issues

- LED light rating
  - Ms. Rosier commended the Village on the new lampposts, which are dark sky endorsed.
- Mayor Clinton thanked Ms. Rosier for her comments, commenting that Inspector Gullo has inspected the lighting issues reported and adjustments have been made. The Village Board is happy to hear her concerns, but the next step is to refer her to the Zoning Board (who interprets the Code) for clarifications and appropriate action if necessary.

Moved by Trustee Hartung, seconded by Trustee Hogenkamp that the reports of the Village Justice and Associate Village Justice for the month of January be received and filed.

On the question: 4 voting "Aye"                      0 voting "Nay"                      Carried  
 Trustee Hogenkamp  
 Trustee Hartung  
 Trustee Cosgrove  
 Trustee Kaczor

- Code Enforcement Officer John Gullo had nothing to report.
- Manager of Public Works Wittmeyer had nothing to report.
- Trustee Kaczor had nothing to report.
- Deputy Mayor Hartung reported:
  - that the snow is piling up and the Village is aware that some properties are violating Village Code in the placement of the snow from their property. A list is being created of those in violation.
  - that potholes can be reported to
    - Village Roads – the Village Department of Public Works
    - County Roads – on the Erie County website
    - State Roads – 1-800-POT-HOLES or the State website
- Trustee Hogenkamp reported
  - on the effects of glare to aging eyes.
  - the Village Planning and Zoning Boards are non-political.
- Trustee Cosgrove had nothing to report.
- Clerk Treasurer Jensen reported that an absentee ballot application must be delivered to the Village Office by hand the day before the election or by mail a week before the election. The Village Election is scheduled for March 16, 2021.
- Mayor Clinton reminded voters that the absentee ballot application can be found on the Village Website. Anyone who chooses to vote absentee and not in person due to COVID can submit an application.

Moved by Trustee Cosgrove, seconded by Trustee Kaczor that the following budget adjustments be authorized for the 2020-2021 fiscal year:

Increase the budget for

- General Revenue account Other Unclassified by \$1,400.00
- General Expense account Elections by \$ 700.00
- General Expense account Central Garage Computers by \$ 700.00

On the question: 4 voting "Aye" 0 voting "Nay" Carried  
Trustee Hogenkamp  
Trustee Hartung  
Trustee Cosgrove  
Trustee Kaczor

Moved by Trustee Kaczor, seconded by Trustee Hogenkamp that the following resolution be adopted:

RESOLVED, that David Gehring be appointed Alternate Election Inspector for the General Election on Tuesday, March 16, 2021 at the Orchard Park Municipal Center, 4295 South Buffalo Street, Orchard Park, New York from 11:30 am to the close of the polls at 9 pm EST.

On the question: 4 voting "Aye" 0 voting "Nay" Carried  
Trustee Hogenkamp  
Trustee Hartung  
Trustee Cosgrove  
Trustee Kaczor

The next regular meeting is scheduled for March 8, 2021.

Moved by Trustee Hartung, seconded by Trustee Cosgrove to adjourn at 7:22 p.m.

On the question: 4 voting "Aye" 0 voting "Nay" Carried  
Trustee Hogenkamp  
Trustee Hartung  
Trustee Cosgrove  
Trustee Kaczor

Respectfully submitted,  
Mary Beth Jensen  
Village Administrator / Clerk-Treasurer