

Minutes  
Village of Orchard Park  
Board of Trustees

The regular meeting of the Board of Trustees of the Village of Orchard Park was held on Monday, March 8, 2021 in the Municipal Center, 4295 South Buffalo Street, Orchard Park, New York. Mayor Clinton called the meeting to order at 7:00 pm with the Pledge of Allegiance to the Flag.

Members present:

Mayor Jo Ann Litwin Clinton  
Deputy Mayor Matthew J. Hartung  
Trustee Francis T. Hogenkamp  
Trustee James C. Cosgrove  
Trustee Lauren A. Kaczor

Others present:

Clerk-Treasurer Mary Beth Jensen  
Manager of Public Works Wittmeyer  
Code Enforcement Officer John Gullo

Mayor Clinton made the following announcement:

“Fire exits are located at the rear in the Board Room and at the doorway to the lobby. In the event of a fire, you will be notified by announcement on the public address system. If notified, please move in a calm and orderly fashion to the nearest exit.”

Moved by Trustee Hogenkamp, seconded by Trustee Kaczor to accept the minutes of February 22, 2021 as presented.

On the question: 4 voting “Aye”                      0 voting “Nay”                      Carried  
Trustee Hogenkamp  
Trustee Hartung  
Trustee Cosgrove  
Trustee Kaczor

Moved by Trustee Hartung, seconded by Trustee Cosgrove that the vouchers numbering 3901 to 3924 in Abstract #15 of 2020-2021 in the amount of \$97,168.55 be paid as presented.

On the question: 4 voting “Aye”                      0 voting “Nay”                      Carried  
Trustee Hogenkamp  
Trustee Hartung  
Trustee Cosgrove  
Trustee Kaczor

There were no comments from the floor of items not on the agenda.

Moved by Trustee Hartung, seconded by Trustee Hogenkamp that the reports of the Water Department and Treasurer for the month of February be received and filed.

On the question: 4 voting “Aye”                      0 voting “Nay”                      Carried  
Trustee Hogenkamp  
Trustee Hartung  
Trustee Cosgrove  
Trustee Kaczor

- Code Enforcement Officer John Gullo had nothing to report.
- Manager of Public Works Wittmeyer had nothing to report.

- Trustee Kaczor had nothing to report.
- Deputy Mayor Hartung reported:
  - The Village was awarded \$50,000 through CDBG funding. He thanked the Mayor and Office staff for securing the funds to replace sensory plates on some of the cross-walk ramps in the Village.
  - Several signs have been erected in the Village Business District without first obtaining a permit. He reminded business owners that a permit is required before a sign is put up.
  - The DPW has begun picking up brush and reminded residents to keep brush and leaves in separate piles.
- Trustee Hogenkamp reminded residents to put grass clippings in with their trash to be collected by Waste Management.
- Trustee Cosgrove had nothing to report.
- Clerk Treasurer Jensen had nothing to report.
- Mayor Clinton had nothing to report.

Moved by Trustee Hogenkamp, seconded by Trustee Cosgrove that the Annual Organizational Meeting be scheduled for April 12, 2021 at 7:00 p.m.

On the question: 4 voting "Aye" 0 voting "Nay" Carried  
 Trustee Hogenkamp  
 Trustee Hartung  
 Trustee Cosgrove  
 Trustee Kaczor

Moved by Trustee Cosgrove, seconded by Trustee Kaczor that a public hearing be scheduled and advertised for April 12, 2021 following the annual organizational meeting, to review the 2021-2022 tentative budget.

On the question: 4 voting "Aye" 0 voting "Nay" Carried  
 Trustee Hogenkamp  
 Trustee Hartung  
 Trustee Cosgrove  
 Trustee Kaczor

Moved by Trustee Kaczor, seconded by Trustee Hartung that the Village let bids for a CDBG funded project, ADA Sidewalk Ramp Improvements. Bid documents will be available in the Village Office beginning March 18, 2021.

On the question: 4 voting "Aye" 0 voting "Nay" Carried  
 Trustee Hogenkamp  
 Trustee Hartung  
 Trustee Cosgrove  
 Trustee Kaczor

Moved by Trustee Hartung, seconded by Trustee Hogenkamp that the Village advertise for bids to replace the DPW Garage roof at 100 West Highland Ave. Bid documents will be available in the Village Clerk's Office beginning March 11, 2021.

On the question: 4 voting "Aye" 0 voting "Nay" Carried  
 Trustee Hogenkamp

Trustee Hartung  
Trustee Cosgrove  
Trustee Kaczor

Moved by Trustee Hogenkamp, seconded by Trustee Cosgrove that anyone entering the Poling Place for Village Elections on March 16, 2021, will be required to wear a face mask.

On the question: 4 voting "Aye"            0 voting "Nay"            Carried  
Trustee Hogenkamp  
Trustee Hartung  
Trustee Cosgrove  
Trustee Kaczor

The next regular meeting is scheduled for March 22, 2021.

Moved by Trustee Hartung, seconded by Trustee Cosgrove to adjourn at 7:09 pm.

On the question: 4 voting "Aye"            0 voting "Nay"            Carried  
Trustee Hogenkamp  
Trustee Hartung  
Trustee Cosgrove  
Trustee Kaczor

Respectfully submitted,

Mary Beth Jensen, Village Clerk-Treasurer