

Agenda
Village of Orchard Park
Board of Trustees
April 12, 2021
7:00 p.m.

1. Pledge of Allegiance to the Flag

2. Fire Safety Notification

"Fire exits are located at the rear in the Board room and at the doorway to the lobby. In the event of a fire you will be notified by announcement on the public address system. If notified, please move in a calm and orderly fashion to the nearest exit."

3. Annual Organizational Meeting

A. Mayor's appointments

1. Trustee's Duties
2. Five year appointments
 - a. Member - Zoning Board of Appeals
 - b. Member - Planning Board
3. One year appointments
 - a. Attorney
 - b. Prosecutor
 - c. Code Enforcement Officer
 - d. Chairman - Zoning Board of Appeals
 - e. Chairman - Planning Board
 - f. Secretary - Zoning Board of Appeals
 - g. Alternates – Planning Board
 - h. Alternates – Zoning Board
 - i. Dog Control Officers
 - j. Registrar
 - k. Deputy Registrar
 - l. Associate Village Justice
 - m. Clerk to Village Justice
 - n. Clerk (Court)
 - o. Disaster Coordinator
 - p. Assistant Disaster Coordinator
 - q. Economic Development Committee

B. Schedule Meetings

C. Official Depository

D. Official Newspapers

E. Mileage Rate

F. Justice Stenographer

G. Meeting Attendance

Representatives from the Village authorized to attend

- Erie County Village Officials Meetings
- Erie County Governments Meetings
- NYS Conference of Mayors Meetings
- Annual Southern Tier West Conference

Administrator / Clerk and Deputy Clerk authorized to attend

- Erie County Administrative Officers Meetings
- NYCOM and OSC Fall Training School

Village employee be authorized to attend

- Town Highway Superintendents Association of Erie County meetings
- Village Public Works and Streets Superintendents meetings

Two Department of Public Works employees authorized to attend

- NYCOM Public Works School
- N.Y.S. Rural Water School
- WNY Stormwater Conference

Code Enforcement Officer authorized to attend

- Niagara Frontier Building Officials Meetings

H. Policies

4. Public Hearing LL#1, 2021 – Override Tax Cap
5. Public Hearing – Tentative Budget 2021-2022
6. Minutes of March 22, 2021
7. Vouchers
8. Public Comment – items not on regular agenda
9. Reports
 - a. Water Department, Treasurer, Village Justice & Associate Justice
 - b. Building Inspector
 - c. Manager or Public Works
 - d. Trustees
 - e. Clerk-Treasurer
 - f. Mayor
10. Authorize expenditure from Reserve for Equipment
11. Authorize Special Events
12. Memorandums of Understanding
13. Authorize Newsletter and Water Quality Report mailed with Village Taxes
14. Award DPW Roof Contract
15. Award contract - Replacement of ADA Sensory Plates
16. Other Business
17. Next Meeting April 26, 2021
18. Adjourn