

Minutes  
Village of Orchard Park  
Board of Trustees

The regular meeting of the Board of Trustees of the Village of Orchard Park was held on Monday, April 26, 2021 in the Municipal Center, 4295 South Buffalo Street, Orchard Park, New York. Mayor Clinton called the meeting to order at 7:00 p.m. with the Pledge of Allegiance to the Flag.

Members present:

Mayor Jo Ann Litwin Clinton  
Deputy Mayor Matthew J. Hartung  
Trustee Francis T. Hogenkamp  
Trustee James C. Cosgrove  
Trustee Lauren A. Kaczor

Others present:

Clerk-Treasurer Mary Beth Jensen  
Manager of Public Works Wittmeyer  
Code Enforcement Officer John Gullo

Mayor Clinton made the following announcement:

“Fire exits are located at the rear in the Board Room and at the doorway to the lobby. In the event of a fire, you will be notified by announcement on the public address system. If notified, please move in a calm and orderly fashion to the nearest exit.”

Moved by Trustee Kaczor, seconded by Trustee Hogenkamp to accept the minutes of April 12, 2021 as presented.

On the question: 4 voting “Aye”                      0 voting “Nay”                      Carried  
Trustee Hogenkamp  
Trustee Hartung  
Trustee Cosgrove  
Trustee Kaczor

Moved by Trustee Hartung, seconded by Trustee Hogenkamp that the vouchers numbering 3975 to 3996 in Abstract #18 of fiscal year 2020-2021 in the amount of \$37,509.46 be paid as presented.

On the question: 4 voting “Aye”                      0 voting “Nay”                      Carried  
Trustee Hogenkamp  
Trustee Hartung  
Trustee Cosgrove  
Trustee Kaczor

No comments from the floor of items not on the agenda.

Moved by Trustee Hartung, seconded by Trustee Cosgrove that the reports of the Village Justice and Associate Village Justice for the month of March be received and filed.

On the question: 4 voting “Aye”                      0 voting “Nay”                      Carried  
Trustee Hogenkamp  
Trustee Hartung  
Trustee Cosgrove  
Trustee Kaczor

- Code Enforcement Officer John Gullo reminded residents that there is a burning ban in place until May 15<sup>th</sup>.

- Manager of Public Works Wittmeyer had nothing to report.
- Trustee Kaczor had nothing to report.
- Deputy Mayor Hartung reported
  - the Village received 9 proposals for Engineering Services on an as needed basis. They will be reviewed.
  - Large garbage pickup is the first collection of each month. Tags can be purchased in the Village Office for any items or bags placed outside the cart on other weeks.
  - Erie County is holding a Hazardous Waste Event on May 8<sup>th</sup>, by appointment.
- Trustee Hogenkamp had nothing to report.
- Trustee Cosgrove had nothing to report.
- Mayor Clinton reported that the Governor opened things up a little more today and hopefully the Village can hold some events this year; mentioning the dates of a few Summer in the Park events that are being planned.

Moved by Trustee Hogenkamp, seconded by Trustee Cosgrove that the budget for the fiscal year 2021-2022 be adopted as presented.

On the question: 4 voting "Aye"                      0 voting "Nay"                      Carried  
                          Trustee Hogenkamp  
                          Trustee Hartung  
                          Trustee Cosgrove  
                          Trustee Kaczor

Mayor Clinton made the following one-year appointments:

- Deputy Clerk Treasurer: Marcia Nickerson
- Village Administrator: Mary Beth Jensen
- Deputy Registrar: Jennifer Brady

Moved by Trustee Kaczor seconded by Trustee Hogenkamp that the Mayor's one-year appointments be approved.

On the question: 4 voting "Aye"                      0 voting "Nay"                      Carried  
                          Trustee Hogenkamp  
                          Trustee Hartung  
                          Trustee Cosgrove  
                          Trustee Kaczor

Mayor Clinton made the following Two-year appointment:

- Clerk-Treasurer: Mary Beth Jensen

Moved by Trustee Cosgrove seconded by Trustee Kaczor that the Mayor's two-year appointments be approved

On the question: 4 voting "Aye"                      0 voting "Nay"                      Carried  
                          Trustee Hogenkamp  
                          Trustee Hartung  
                          Trustee Cosgrove  
                          Trustee Kaczor

Moved by Trustee Hartung, seconded by Trustee Hogenkamp that the following budget adjustments be made for the fiscal year 2020-2021:

Increase budget for:

- General fund Unallocated Insurance by \$ 390
- Zoning Payroll by \$ 275
- Planning Payroll by \$ 275
- Water fund Unallocated Insurance by \$ 130

Decrease budget for:

- Contingency General fund by \$ 940
- Contingency Water fund by \$ 130

On the question: 4 voting "Aye"                      0 voting "Nay"                      Carried  
                           Trustee Hogenkamp  
                           Trustee Hartung  
                           Trustee Cosgrove  
                           Trustee Kaczor

Moved by Trustee Kaczor, seconded by Trustee Hogenkamp that a public hearing be scheduled on Monday, May 10, 2021 to hear public comment on the MS4 (Municipal Separate Storm Sewer Systems) Annual Report, available for review May 3, 2021 in the Orchard Park Village Office.

On the question: 4 voting "Aye"                      0 voting "Nay"                      Carried  
                           Trustee Hogenkamp  
                           Trustee Hartung  
                           Trustee Cosgrove  
                           Trustee Kaczor

The next regular meeting is scheduled for May 10, 2021.

Moved by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_ to adjourn.

On the question: 4 voting "Aye"                      0 voting "Nay"                      Carried  
                           Trustee Hogenkamp  
                           Trustee Hartung  
                           Trustee Cosgrove  
                           Trustee Kaczor

Respectfully submitted,  
 Mary Beth Jensen, Village Clerk-Treasurer