

Minutes
Village of Orchard Park
Board of Trustees

The regular meeting of the Board of Trustees of the Village of Orchard Park was held on Monday, November 8, 2021 in the Municipal Center, 4295 South Buffalo Street, Orchard Park, New York. Mayor Clinton called the meeting to order at 7:00 p.m. with the Pledge of Allegiance to the Flag.

Members present:

Mayor Jo Ann Litwin Clinton
Deputy Mayor Matthew J. Hartung
Trustee Francis T. Hogenkamp
Trustee James C. Cosgrove
Trustee Lauren A. Kaczor

Others present:

Clerk-Treasurer Mary Beth Jensen
Manager of Public Works Wittmeyer
Code Enforcement Officer John Gullo

Mayor Clinton made the following announcement:

“Fire exits are located at the rear in the Board Room and at the doorway to the lobby. In the event of a fire, you will be notified by announcement on the public address system. If notified, please move in a calm and orderly fashion to the nearest exit.”

Moved by Trustee Hogenkamp, seconded by Trustee Cosgrove to accept the minutes of October 25, 2021 as presented.

On the question:	4 voting “Aye”	0 voting “Nay”	Carried
	Trustee Hogenkamp		
	Trustee Hartung		
	Trustee Cosgrove		
	Trustee Kaczor		

Moved by Trustee Hartung, seconded by Trustee Kaczor that the vouchers numbering 4313 to 4335 in Batches #123 and 124 of fiscal year 2021-2022 in the amount of \$247,810.44 be paid as presented.

On the question:	4 voting “Aye”	0 voting “Nay”	Carried
	Trustee Hogenkamp		
	Trustee Hartung		
	Trustee Cosgrove		
	Trustee Kaczor		

There were no comments from the floor of items not on the agenda.

Moved by Trustee Hartung, seconded by Trustee Cosgrove that the reports of the Village Justice for the months of September and October, and the Water Department and Treasurer for the month of October be received and filed.

On the question:	4 voting “Aye”	0 voting “Nay”	Carried
	Trustee Hogenkamp		
	Trustee Hartung		
	Trustee Cosgrove		
	Trustee Kaczor		

- Code Enforcement Officer John Gullo reminded everyone to turn their clocks back and check the batteries in their carbon monoxide and smoke detectors.

- Manager of Public Works Wittmeyer had nothing to report.
- Trustee Kaczor had nothing to report.
- Deputy Mayor Hartung reminded residents that the Village parking ban is in effect as of November 1. He also asked that leaves not be piled in the street.
- Trustee Hogenkamp had nothing to report.
- Trustee Cosgrove had nothing to report.
- Clerk Treasurer Jensen had nothing to report.
- Mayor Clinton had nothing to report.

Moved by Trustee Cosgrove, seconded by Trustee Kaczor that the following resolution be adopted:

WHEREAS, Mary Beth Jensen, Village Clerk-Treasurer of the Village of Orchard Park, Inc. has delivered to the Board of Trustees an account of the 2021 Village taxes remaining unpaid and said account shows the description of each parcel of real property upon which taxes remain unpaid, person or persons in whose name property is assessed and the amount of unpaid tax, and

WHEREAS, said Village Clerk-Treasurer having made an oath before the officer authorized to administer oaths, and the taxes mentioned in such account therein remain unpaid and that after diligent efforts she has been unable to collect the same.

NOW, THEREFORE BE IT RESOLVED, that pursuant to Section 1436 of the Real Property Tax Law, said Mary Beth Jensen, as Village Clerk-Treasurer of the Village of Orchard Park, Inc. be credited with the amount of \$10,498.42, the amount of the unpaid 2021 Village taxes.

On the question:	4 voting "Aye"	0 voting "Nay"	Carried
	Trustee Hogenkamp		
	Trustee Hartung		
	Trustee Cosgrove		
	Trustee Kaczor		

Moved by Trustee Kaczor, seconded by Trustee Hartung that the following resolution be adopted:

WHEREAS, there remains unpaid Village taxes on certain Village properties, and

WHEREAS, these unpaid taxes have been compared to the original tax roll and are correct, and

WHEREAS, the Board of Trustees of the Village of Orchard Park, Inc. has entered into an agreement with the County of Erie to collect the unpaid Village taxes,

NOW, THEREFORE BE IT RESOLVED, that the Village Clerk-Treasurer, Mary Beth Jensen, be instructed to turn over the unpaid 2021 Village taxes in the amount of \$10,498.42 to the County of Erie for collection.

On the question:	4 voting "Aye"	0 voting "Nay"	Carried
	Trustee Hogenkamp		
	Trustee Hartung		
	Trustee Cosgrove		
	Trustee Kaczor		

Moved by Trustee Hogenkamp, seconded by Trustee Hartung that Manager of Public Works Wittmeyer be authorized to place an order for self-watering flower boxes from Earth Planter. The expense, not to exceed \$15,000 to be included in the fiscal year 2022-2023 budget.

On the question: 4 voting "Aye" 0 voting "Nay" Carried
Trustee Hogenkamp
Trustee Hartung
Trustee Cosgrove
Trustee Kaczor

Moved by Trustee Hogenkamp, seconded by Trustee Cosgrove that (47) 64-gallon carts be declared surplus and properly recycled through Cascade Engineering.

On the question: 4 voting "Aye" 0 voting "Nay" Carried
Trustee Hogenkamp
Trustee Hartung
Trustee Cosgrove
Trustee Kaczor

Moved by Trustee Cosgrove, seconded by Trustee Kaczor authorizing the following budget adjustments for the fiscal year 2021-2022:

Increase budget for:

- Professional Services Expense (General Fund) by \$ 750.00
- Pole Barn Contractual Expense (Capital Fund) by \$35,000.00
- CHIPS revenue (Capital Fund) by \$35,000.00

Decrease budget for:

- Clerk-Treasurer Travel Expense (General Fund) by \$ 750.00

On the question: 4 voting "Aye" 0 voting "Nay" Carried
Trustee Hogenkamp
Trustee Hartung
Trustee Cosgrove
Trustee Kaczor

Moved by Trustee Kaczor, seconded by Trustee Hartung that Code Enforcement Officer Gullo be authorized to attend the Annual Education Conference sponsored by the Niagara Frontier Building Officials on January 24-25, 2022, in Cheektowaga, NY. All expenses incidental to the conference to be paid by the Village.

On the question: 4 voting "Aye" 0 voting "Nay" Carried
Trustee Hogenkamp
Trustee Hartung
Trustee Cosgrove
Trustee Kaczor

Moved by Trustee Hartung, seconded by Trustee Hogenkamp that 2 employees be authorized to attend the LOW IMPACT DEVELOPMENT & GREEN INFRASTRUCTURE presentation sponsored by the WNY Stormwater Coalition on November 10th at the Erie County Fire Training Center. All expenses incidental to the conference to be paid by the Village.

On the question: 4 voting "Aye" 0 voting "Nay" Carried
Trustee Hogenkamp
Trustee Hartung
Trustee Cosgrove
Trustee Kaczor

Moved by Trustee Hogenkamp, seconded by Trustee Cosgrove that Eclipse Multisport be authorized to organize a Holly Jolly 5k on Village streets on December 4, 2021, beginning at 10 am.

On the question: 4 voting "Aye" 0 voting "Nay" Carried
Trustee Hogenkamp
Trustee Hartung
Trustee Cosgrove
Trustee Kaczor

Moved by Trustee Hartung, seconded by Trustee Hogenkamp approving the following ECRT endorsement letter:

The Village of Orchard Park Board of Trustees are committed to the well-being and safety of the Orchard Park Community. With this being said, the Board is in support of the completion of the engineering to establish the trail in a manner that will provide privacy, safety and recreation to the Village and Town.

On the question: 4 voting "Aye" 0 voting "Nay" Carried
Trustee Hogenkamp
Trustee Hartung
Trustee Cosgrove
Trustee Kaczor

The next regular meeting is scheduled for November 22, 2021.

Moved by Trustee Hartung, seconded by Trustee Hogenkamp to adjourn at 7:09 p.m.

On the question: 4 voting "Aye" 0 voting "Nay" Carried
Trustee Hogenkamp
Trustee Hartung
Trustee Cosgrove
Trustee Kaczor

Respectfully submitted,
Mary Beth Jensen, Village Clerk-Treasurer