

Minutes
Village of Orchard Park
Board of Trustees

The regular meeting of the Board of Trustees of the Village of Orchard Park was held on Monday, November 22, 2021 in the Municipal Center, 4295 South Buffalo Street, Orchard Park, New York. Mayor Clinton called the meeting to order at 7:00 p.m. with the Pledge of Allegiance to the Flag.

Members present:

Mayor Jo Ann Litwin Clinton
Trustee Lauren A. Kaczor
Trustee Francis T. Hogenkamp
Trustee James C. Cosgrove

Others present:

Clerk-Treasurer Mary Beth Jensen
Manager of Public Works Wittmeyer
Attorney Philip M. Marshall
Code Enforcement Officer John Gullo

Members excused:

Deputy Mayor Matthew J. Hartung

Mayor Clinton made the following announcement:

“Fire exits are located at the rear in the Board Room and at the doorway to the lobby. In the event of a fire, you will be notified by announcement on the public address system. If notified, please move in a calm and orderly fashion to the nearest exit.”

Moved by Trustee Hogenkamp, seconded by Trustee Kaczor to accept the minutes of November 8, 2021 as presented.

On the question: 3 voting “Aye” 0 voting “Nay” Carried
Trustee Hogenkamp
Trustee Cosgrove
Trustee Kaczor

Moved by Trustee Cosgrove, seconded by Trustee Hogenkamp that the vouchers numbering 4336 to 4360 in Abstract #125, 126, 127, 128, and 129 of fiscal year 2021-2022 in the amount of \$114,285.05 be paid as presented.

On the question: 3 voting “Aye” 0 voting “Nay” Carried
Trustee Hogenkamp
Trustee Cosgrove
Trustee Kaczor

There were no comments from the floor of items not on the agenda.

Reports:

- Code Enforcement Officer John Gullo had nothing to report.
- Manager of Public Works Wittmeyer thanked the Hartung family for donating the Holiday tree that is on the corner of Princeton and N Buffalo Street.
- Trustee Kaczor wished everyone a happy, safe Thanksgiving.
- Trustee Hogenkamp complimented the DPW crew for keeping up with leaf pickup.
- Trustee Cosgrove had nothing to report.
- Clerk Treasurer Jensen had nothing to report.
- Mayor Clinton reported that there will be a mask mandate in effect starting tomorrow (Tuesday).

Moved by Trustee Cosgrove, seconded by Trustee Kaczor that a public hearing be scheduled and advertised for December 13, 2021 at 7:00 p.m. to hear public comment on a Local Law, amending the Code of the Village of Orchard Park, §96 "Buildings, Unsafe". A copy of the amendment will be available in the Village Office on December 6, 2021 and at the Public Hearing.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Trustee Hogenkamp
Trustee Cosgrove
Trustee Kaczor

Moved by Trustee Kaczor, seconded by Trustee Hogenkamp that the Village Investment and Deposit Policy be adopted as revised.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Trustee Hogenkamp
Trustee Cosgrove
Trustee Kaczor

Mayor Clinton appointed Elaine Yingling as Part-Time Clerk (Court)

Moved by Trustee Hogenkamp, seconded by Trustee Cosgrove to approve the appointment of Elaine Yingling as Part-Time Clerk (Court) per the advisement and consent of Village Justice Daniel Kane.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Trustee Hogenkamp
Trustee Cosgrove
Trustee Kaczor

Moved by Trustee Cosgrove, seconded by Trustee Kaczor that the salary of Clerk to Village Justice be changed to \$778.68 per month, and the salary of Part-time Court Clerk be changed to \$86.52 per month, starting October 5, 2021.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Trustee Hogenkamp
Trustee Cosgrove
Trustee Kaczor

Mayor Clinton and Attorney Marshall reminded everyone that there is an Anniversary Celebration at the Orchard Park Country Club on Friday. Tickets are still available.

The next regular meeting is scheduled for December 13, 2021

Moved by Trustee Kaczor, seconded by Trustee Hogenkamp to adjourn at 7:05 p.m.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Trustee Hogenkamp
Trustee Cosgrove
Trustee Kaczor

Respectfully submitted,
Mary Beth Jensen, Village Clerk-Treasurer