

Minutes
Village of Orchard Park
Board of Trustees

The regular meeting of the Board of Trustees of the Village of Orchard Park was held on Monday, February 14, 2022 in the Municipal Center, 4295 South Buffalo Street, Orchard Park, New York. Mayor Clinton called the meeting to order at 7:00 p.m. with the Pledge of Allegiance to the Flag.

Members present:

Mayor Jo Ann Litwin Clinton
Deputy Mayor Matthew J. Hartung
Trustee Francis T. Hogenkamp
Trustee Lauren A. Kaczor
Trustee Dale T. Pyne

Others present:

Clerk-Treasurer Mary Beth Jensen
Manager of Public Works Wittmeyer
Code Enforcement Officer John Gullo

Mayor Clinton made the following announcement:

“Fire exits are located at the rear in the Board Room and at the doorway to the lobby. In the event of a fire, you will be notified by announcement on the public address system. If notified, please move in a calm and orderly fashion to the nearest exit.”

A Public Hearing was scheduled and advertised for this time to hear public comment on a local law amending Chapter 225, Zoning, of the Village Code. Mayor Clinton opened the Public Hearing at 7:02 p.m. Copies of the proposed amendment were available on the front railing.

Mayor Clinton gave a brief explanation of the amendments, explaining that they addressed drive-throughs in the Village.

Mayor Clinton asked 3 times for comments in favor of the proposed amendment. There were none.

Mayor Clinton asked 3 times for comments in opposition of the proposed amendment. There were none.

Moved by Trustee Pyne, seconded by Trustee Kaczor to close the hearing at 7:03 p.m.

On the question: 4 voting “Aye” 0 voting “Nay” Carried
Trustee Hogenkamp
Trustee Hartung
Trustee Kaczor
Trustee Pyne

Moved by Trustee Kaczor, seconded by Trustee Hartung that the following Local Law be adopted:

Section 1. Amend §225-5 Definitions, adding:

Drive-thru Facility

An establishment which includes provision for a customer to conduct business at a financial institution while remaining within a motor vehicle. Also commonly referred to as a “drive-through” or “drive-thru”, such uses include windows or similar features that allow customers to conduct banking services or operate automatic teller machines while remaining within a motor vehicle.

Stacking

Minimum stacking requirements. In addition to minimum parking requirements established, the following stacking area shall be required. The minimum size of each space shall be 20 feet in length and 9 feet in width.

Use	Stacking Area
Drive-thru	8 spaces per booth, customer facility or service area

Section 2. Effective date

This local law shall take effect immediately upon filing with the Secretary of State.

On the question: 4 voting “Aye” 0 voting “Nay” Carried
Trustee Hogenkamp
Trustee Hartung
Trustee Kaczor
Trustee Pyne

Moved by Trustee Kaczor, seconded by Trustee Hogenkamp to accept the minutes of January 24, 2022 as presented.

On the question: 4 voting “Aye” 0 voting “Nay” Carried
Trustee Hogenkamp
Trustee Hartung
Trustee Kaczor
Trustee Pyne

Moved by Trustee Hartung, seconded by Trustee Hogenkamp that the vouchers numbering 4469 to 4504 of fiscal year 2021-2022 in the amount of \$51,620.93 be paid as presented.

On the question: 4 voting “Aye” 0 voting “Nay” Carried
Trustee Hogenkamp
Trustee Hartung
Trustee Kaczor
Trustee Pyne

There were no comments from the floor of items not on the agenda.

Moved by Trustee Hartung, seconded by Trustee Kaczor that the reports of the Village Justice, Associate Village Justice, Water Department and Treasurer for the month of January be received and filed.

On the question: 4 voting "Aye" 0 voting "Nay" Carried
Trustee Hogenkamp
Trustee Hartung
Trustee Kaczor
Trustee Pyne

- Code Enforcement Officer John Gullo had nothing to report.
- Manager of Public Works Wittmeyer had nothing to report.
- Trustee Kaczor wished everyone a Happy Valentine's Day.
- Deputy Mayor Hartung had nothing to report.
- Trustee Hogenkamp had nothing to report.
- Trustee Pyne had nothing to report.
- Clerk Treasurer Jensen had nothing to report.
- Mayor Clinton had nothing to report.

Moved by Trustee Kaczor, seconded by Trustee Hartung that the following Budget Adjustments be approved for the fiscal year 2021-2022:

Increase budget for
Other Unclassified General Revenue by \$2,000
Professional Services General Expense by \$2,000

On the question: 4 voting "Aye" 0 voting "Nay" Carried
Trustee Hogenkamp
Trustee Hartung
Trustee Kaczor
Trustee Pyne

The next regular meeting is scheduled for February 28, 2022.

Moved by Trustee Hartung, seconded by Trustee Pyne to adjourn at 7:06 p.m.

On the question: 4 voting "Aye" 0 voting "Nay" Carried
Trustee Hogenkamp
Trustee Hartung
Trustee Kaczor
Trustee Pyne

Respectfully submitted,

Mary Beth Jensen, Village Administrator / Clerk-Treasurer