

Minutes  
Village of Orchard Park  
Board of Trustees

The regular meeting of the Board of Trustees of the Village of Orchard Park was held on Monday, May 22, 2023 in the Municipal Center, 4295 South Buffalo Street, Orchard Park, New York. Mayor Clinton called the meeting to order at 7:00 p.m. with the Pledge of Allegiance to the Flag.

Members present:

Mayor Jo Ann Litwin Clinton  
Deputy Mayor Matthew J. Hartung  
Trustee David N. Even

Others present:

Clerk-Treasurer Mary Beth Jensen  
Manager of Public Works Wittmeyer  
Code Enforcement Officer John Gullo

Members excused:

Trustee Dale T. Pyne  
Trustee Lauren Kaczor Rodo

Mayor Clinton made the following announcement:

“Fire exits are located at the rear in the Board Room and at the doorway to the lobby. In the event of a fire, you will be notified by announcement on the public address system. If notified, please move in a calm and orderly fashion to the nearest exit.”

Moved by Trustee Hartung, seconded by Trustee Even to accept the minutes of May 8, 2023 as presented.

On the question: 3 voting “Aye”      0 voting “Nay”      Carried  
Mayor Litwin Clinton  
Trustee Hartung  
Trustee Even

Moved by Trustee Hartung, seconded by Trustee Even that the vouchers numbering 6386 to 6406 in Batch #185 of fiscal year 2022-2023 in the amount of \$6,657.04 be paid as presented.

On the question: 3 voting “Aye”      0 voting “Nay”      Carried  
Mayor Litwin Clinton  
Trustee Hartung  
Trustee Even

No comments from the floor of items not on the agenda.

Moved by Trustee Hartung, seconded by Trustee Even that the reports of the Associate Village Justice for the months of February, March and April 2023 be received and filed.

On the question: 3 voting “Aye”      0 voting “Nay”      Carried  
Mayor Litwin Clinton  
Trustee Hartung  
Trustee Even

- Code Enforcement Officer John Gullo reported that the Fire Company has been responding to carbon monoxide alarms. He reminded property owners that

carbon monoxide detectors are required in residential and commercial buildings. The life expectancy of a detector is about 9.5 years. More information can be found on the Village website, or by calling the Village office and speaking to Code Enforcement Officer Gullo.

- Manager of Public Works Wittmeyer had nothing to report.
- Deputy Mayor Hartung reported on the 20A and 240/277 road work project.
- Trustee Even reported that the annual garden in front of Mangias has been expanded to the area in front of Arthurs Home Furnishings. He thanked the Village DPW and Wendy Zebehazy of the OP Garden Club for their efforts.
- Clerk Treasurer Jensen had nothing to report.
- Mayor Clinton had nothing to report.

Moved by Trustee Even, seconded by Trustee Hartung that the Village of Orchard Park Code, Chapter A232, fees, be amended as follows:

**Chapter 92, Building Code Administration and Enforcement**

- Residential Additions \$160
- Apartment Buildings (per apartment dwelling unit) \$275
- Residential Garage \$130
- Nonresidential Buildings \$750
- Nonresidential Garage \$160
- Board of Appeals \$150
- Residential Alterations \$150
- Nonresidential Alterations \$250
- Nonresidential Remodeling \$250
- Above Ground Pool \$75
- Operating Permits \$100
- Change of Use \$100
- Repair Permit \$60
- Nonresidential Repair Permit \$150

On the question: 3 voting "Aye" 0 voting "Nay" Carried  
Mayor Litwin Clinton  
Trustee Hartung  
Trustee Even

Mayor Clinton made the following appointments:

Shannon Nichols – Village Deputy Clerk

Scott Shular – alternate member of the Village Zoning Board of Appeals

Moved by Trustee Hartung, seconded by Trustee Even that Mayor Clinton's appointments be approved.

On the question: 3 voting "Aye" 0 voting "Nay" Carried  
Mayor Litwin Clinton  
Trustee Hartung  
Trustee Even

Moved by Trustee Even, seconded by Trustee Hartung that the following budget adjustments be authorized for the 2022-2023 fiscal year:

Increase Budget for:

Electricity Expense Water Fund by	\$ 21.00
First Aid Claims Expense by	\$ 500.00
Central Garage Electric Power Expense by	\$ 200.00
Central Garage Computer Expense by	\$ 200.00
Personal Services - ZBA	\$ 50.00
Personal Services - Planning	\$ 50.00
Hospital & Medical Insurance General Fund	\$5,000.00
Hospital & Medical Insurance Water Fund	\$1,000.00

Decrease Budget for:

Contingency General Fund by	\$6,021.00
Contingency Water Fund by	\$1,000.00

On the question: 3 voting "Aye" 0 voting "Nay" Carried  
Mayor Litwin Clinton  
Trustee Hartung  
Trustee Even

The next regular meeting is scheduled for June 12, 2023.

Moved by Trustee Hartung, seconded by Trustee Even to adjourn at 7:08 p.m.

On the question: 3 voting "Aye" 0 voting "Nay" Carried  
Mayor Litwin Clinton  
Trustee Hartung  
Trustee Even

Respectfully submitted,  
Mary Beth Jensen  
Administrator / Clerk-Treasurer