

# Village of Orchard Park

## 2023 NEWSLETTER



### Board of Trustees

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Chief Fiscal Officer  
Budget Director  
Personnel Officer  
State and County Liaison  
Grants  
Insurance  
Comprehensive Plan

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Deputy Mayor  
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Street Lights, Sidewalks & Signals  
ECRT Liaison  
Policy and Procedure Review

#### Trustee Lauren Kaczor Rodo

Beautification  
Zoning Board Liaison  
Building Department Liaison  
Village Code Review  
Website Review

#### Trustee Dale T. Pyne

Franchises  
Planning Board Liaison  
Solid Waste & Recycling  
NYSEG  
Revenue from outside the Village  
Senior Projects

#### Trustee David N. Even

Youth Court Liaison/Youth Liaison  
Business Community Liaison  
Village Events and Celebrations  
Town Tree Conservancy Liaison  
WNY Railway Liaison

*The Village Board meetings are held most 2<sup>nd</sup> and 4<sup>th</sup> Mondays of the month at 7 pm (see our website for complete schedule)*

4295 South Buffalo St.

662-9327 Phone  
662-0891 Fax

Office Hours: 8:30 am–4:30 pm Monday-Friday

[orchardparkvillage.org](http://orchardparkvillage.org)



### *A note from the mayor...*

It has been another eventful year in the Village. We ended 2022 with not one, but two, record snowstorms. The ever-efficient Department of Public Works kept our roads cleared and our residents safe. We are so grateful for their dedication and perseverance in difficult times.

We have welcomed new employees and said Good Bye to a senior Trustee and alderman of the Village. Fran Hogenkamp, after 21 years of service to his community has retired from the formal position but will always be a member of our Village family.

Our new trustee is David Even, the Vice President of Arthurs. The Board and I look forward to working with him.

We are busy planning for all the upcoming Summer events. Quaker Days week kicks off on Sunday July 23 at 7pm with the Pavilion Concert. We will have Yoga in the Park on Tuesday July 25, from 6-7:30pm at the Quaker Arts Pavilion. The Ice Cream Social will be held on Friday July 28 at the Quaker Arts Pavilion from 6-9pm followed by Fireworks. The Orchard Park Police Dare program, in association with the Village and Chamber of Commerce, is hosting Touch-A-Truck on Saturday July 29 from 10-2pm in the parking lot located on Linwood Ave. behind Mangia restaurant. And finally, the Street Dance on Saturday July 29, from 7:30-10:30pm at the North East parking lot (behind KeyBank). This year's band is Hit N Run.

Other events in the Village will be the Summer Concert Series at the Quaker Arts Pavilion, the 4<sup>th</sup> of July Parade and Fireworks and the Taste of Orchard Park.

We are adding a Fall event for Halloween on Saturday October 28, from 2-5pm which will be held on Princeton Place.

Thanks to the Orchard Park Rotary Club, we will be installing new benches in the Village.

There will be new bike racks around the Village as well, thanks to Trustee Rodo who successfully received a grant from Go Bike.

The Board of Trustees; David Even, Dale Pyne, Lauren Kaczor Rodo, Deputy Mayor Matt Hartung and I are grateful for all of the dedicated employees in the Village Office, at the Department of Public Works, Boards and volunteers of the village.

**Mary Beth Jensen**, Village Administrator/ Clerk Treasurer  
**Emery Wittmeyer**, Manager of Public Works

**Heather Tucciarone-Richeal**, Deputy Clerk-Treasurer

**John Gullo**, Code Enforcement Officer

**Christine Hanavan**, Part-Time Clerk, ZBA and Planning Board Secretary

## Department of Public Works 662-3866

As we begin the Summer season, the Department of Public Works is already very busy keeping our Village beautiful. Among the new faces you will see in the Village this summer, please welcome Timothy Larivey to our staff.

One of the large projects that the crew will be undertaking this year will be waterlines and paving on Westview Pl.

The Public Works Department is available twenty-four hours a day, seven days a week, and can be contacted at 662-3866; after hours contact the Orchard Park Police at 662-6444 and they will contact the proper personnel.

The two most visible services provided by the DPW are the curb side collection of brush and leaves and snowplowing of streets, sidewalks, and parking lots. There are a couple of guidelines regarding brush and leaf collection that assist us in being more efficient. Please stack all brush in the same direction with the cut ends facing the street. In the fall, leaves must be placed in separate piles free of sticks to allow us to use the vacuum machines for collection.

The Village restricts on-street parking from November 1 until April 1 to provide snowplowing service.

The department engages in many beautification projects throughout the Village. This year we will be installing new benches throughout the Village. Along with the assistance of the Orchard Park Garden Club, we also plant and maintain the hanging baskets and flower boxes. You will notice additional planters and landscaping at the south end of the Village with the expansion of newly annexed properties into the Village. This program is funded through donations of local businesses and residents.

The other primary function of the department is infrastructure management. We have three major infrastructure systems that we are constantly monitoring and assessing. The most visible system is the 12.5 mile road network the Village owns. We have been utilizing a pavement preservation program to determine what road projects are necessary and completed. Last year we upgraded Hillside and Elmhurst.

The water distribution system is made of 14.5 miles of pipe that supply safe drinking water to our residents twenty-four hours a day, seven days a week. The New York Department of Health regulates our activities to ensure the safety of our water. We perform an annual interview with our representative from the Health Department to document that all requirements were completed for the previous year and determine what testing is required for the upcoming year. The Public Works Department employs five individuals that maintain a class D water license with New York State. For more information on the water quality, see the attached Annual Water Quality Report.

The third major network we maintain is the storm sewer conveyance system; it is made up of 17.25 miles of pipe and 683 drainage structures. This system carries clean water from our streets and parking lots to local water ways; there is no treatment of the water, and therefore pollution is a major concern. One source of pollution is sediment. To help prevent sediment buildup, we annually clean 20% of our system and remove the sediment.

We strive to improve the services provided and encourage feedback. Please contact us with both positive and negative comments so that we may advance the department.

## Beautification

Through the enthusiastic efforts of the Orchard Park Garden Club members, financial contributions, and the commitment of the Village DPW, we enjoy hanging flower baskets and planter boxes. Anyone wishing to make a tax-deductible donation to Beautify Orchard Park II (BOP II) may do so through the Village Office.

## Building Department

662-9327

To protect all residents and property owners, Building Permits are required to assure compliance with the NYS Fire Prevention and Uniform Building Code and the Village of Orchard Park Municipal Code. Information and Permit applications can be found on our website ([orchardparkvillage.org](http://orchardparkvillage.org), Department Tab - Code Enforcement). Here are the frequently asked questions.

### A Building Permit is required (HOME AND BUSINESS):

- For all new construction or additions
- Plumbing changes and additions
- When an electrical circuit is installed or extended.
- When a generator is installed
- When remodeling includes the removal or relocation of walls; or affects the structure of a building
- When the structure has the interior stripped down to studs
- When the required fire safety features in an existing building are affected by repairs, remodeling or alterations
- For a shed, fence, or new paved surfaces

### A Building Permit is required (BUSINESS):

- When the use of a building occupancy is changed (i.e. a retail store to an office)
- Interior Changes
- **ALL SIGNS**

### A Building Permit is required (HOME):

- When a solid fuel device, such as a wood burning stove or fireplace is installed or repaired
- **All swimming pools that can contain 18" or more of water. This includes inflatable pools.**

### Other Information:

- There are other requirements for permits and we refer you to the website or to call the office if you have any questions.
- House numbers are required to be placed on all houses in the Village of Orchard Park. Numbers must be at least 4" high and visible from the street.
- **Recreational fires are permitted. Such fires must burn only seasoned firewood must be a minimum of 15 ft. from structures and must NOT produce smoke that is offensive or objectionable. A method of extinguishing the fire must be available. Such fires must be constantly attended until extinguished. Open burning of combustibles other than seasoned firewood is PROHIBITED.**
- Building permits are required for new or replacing driveways to ensure code compliance. The application and your property survey are required when you apply for the permit.
- When re-roofing a structure, a building permit is required to make sure that the proper procedures are followed. No more than 2 layers of roofing and that ice/water shield is installed.

John Gullo, Village Code Enforcement Officer, will answer questions and help with the permit process. He is available Monday-Friday 8:30am-10:30am or by appointment.

## Village Water Bills

Most homes in the Village are serviced through the Village Water Department. Billing is quarterly and bills should be received early in the months of January, April, July, and October. Payment is due approximately 30 days after the mail date.

## **Garbage and Recycling** 716-496-5000

Waste Management is contracted to provide garbage and recycling collection for all one, two and three family homes in the Village. All Garbage/Trash must be contained in provided carts. If you have additional trash that cannot fit into the cart, garbage tags can be purchased in the Village Office. A list of garbage and recycling guidelines can be found on the Village website ([orchardparkvillage.org](http://orchardparkvillage.org)) or picked up at the Village Office.

**Our collection day is FRIDAY** - all refuse and recycling must be within five feet of the roadside by 6:30 am. Bulk items will be collected the first Friday of every month (2 item limit). Tags can be purchased in the Village office for additional bulk items. Waste Management observes the following holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving and Christmas Day; collection will be on Saturday that week (UNLESS THE HOLIDAY FALLS ON A SUNDAY!).

**Recycling** will be collected every other Friday. A schedule is available in the Village Office or on our website. Additional recycle carts are available at no charge – please call the Village Office. Important recycling information can also be found on our website.

The carts should be placed 4 ft from any obstacles such as other carts and mailboxes.

### **AT YOUR DOOR SPECIAL COLLECTION SERVICE**

Waste Management offers a convenient service in our community to collect household hazardous items, electronics and more. You can find more information including a list of eligible materials on our website under the Waste & Recycling tab.

To schedule pick up please visit [www.wmatyourdoor.com](http://www.wmatyourdoor.com) or call 1-800-449-7587.

## **Planning Board**

The dedicated volunteers who presently serve on the Village Planning Board are Chairman Gunner Tronolone, Myrna Woodard, Stephen Bray, Krista Ehler and Chris Reichert along with alternates Monica Bruce and Mariely Downey. Christine Hanavan is the Secretary. The board reviews permit applications in residential and non-residential zones, all referrals from the Zoning Board of Appeals, and any other permits or matters referred by the Code Enforcement Officer or the Village Board. All permit applications must be submitted to the Village Office no later than noon on the Tuesday, one week prior to the meeting date. The Code Enforcement Officer and the Planning Board Secretary can be reached at the Village Office and will be happy to assist you through the process. Meetings are held in the Municipal Center the first Tuesday of every month at 7 pm as needed.

## **Zoning Board of Appeals**

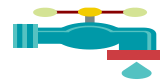
The Village Zoning Board of Appeals (ZBA) is also comprised of dedicated volunteers: Chairman Steve Snyder, Gary Phillips, Bill Riter, Scott Hartung, Peter Freyer, and Alternates Mark Gerwitz and Scott Shular. Christine Hanavan is the Secretary. The Village Code Enforcement Officer reviews all permit applications to determine if variances to the Village's Municipal Code are needed. If a variance is required, the applicant completes a Zoning Board of Appeals application and a public hearing is scheduled. This application goes in front of the Planning Board initially. Please follow Planning Board submittal requirements. A public hearing is published in the Orchard Park Bee and notices are sent to all property owners within 200' of the subject property. At the public hearing the ZBA reviews the application and interested parties are given the opportunity to express concerns. The ZBA, which must follow specific criteria for granting any variance, then votes on the requested variance. Meetings are held the fourth Wednesday after the first Tuesday of every month at 7pm as needed.

*This Newsletter is enclosed with your Village Tax Bill "by order of the Orchard Park Village Board of Trustees."*

## **DRIVEWAY PLOWING & SIDEWALK SAFETY REGULATIONS**

Snow plowing contractors are required to have a permit to operate in the Village. Applications and further information can be found on the website.

Village residents and/or property owners must not permit snow from private property to be placed or stored on a Village Right of Way (ROW) or street. Due to the severity of previous winters, and on several occasions, the DPW has had to remove snow placed in the ROW in order for the street to be properly plowed. To date, this snow removal has been completed at Village expense, but in the future, this work may be charged to the property owner. If notified, property owners will be given an opportunity to remove the snow immediately, if the snow is not removed, it will be removed by the Village and the cost will be added to the property tax bill. To prevent occurrences such as this, we recommend the property owners discuss this law with the person or contractor that may place snow on a ROW. Keep in mind that the ROW includes sidewalks and extends beyond the street pavement. Sidewalks are also required to be cleared and unobstructed from snow or ice. The law provides that sidewalks must be maintained in a safe condition and that responsibility for any needed repairs can rest with the owner of property that adjoins the sidewalk. If the Village receives notice that a sidewalk is unsafe the Village will undertake an inspection of the sidewalk and will then notify the landowner of the needed repairs and a timetable for the repairs. If the repairs are not undertaken, the Village may perform the repairs and assess the cost to the adjoining landowner.



## **Annual Water Quality Report**

Enclosed please find a copy of the Annual Water Quality Report, complying with State & Federal regulations. The purpose of this report is to raise your understanding of drinking water and awareness of the need to protect our drinking water sources. Additional information is available in the Village Office, or at [www.ecwa.org](http://www.ecwa.org)

## **POLICE—FIRE—EMERGENCY 911**

NON-EMERGENCY 662-6444

The police station is located in the back of the Municipal Center. Police Chief Patrick Fitzgerald and his very competent detectives and police officers are always available to serve and protect us. The police department uses an enhanced 911 emergency calling system that helps locate the origin of any call received. The appropriate police, fire, or medical emergency personnel are then sent in response.

## **EMERGENCY MANAGEMENT**

Be smart. Take Part. Create your Family Emergency Communication Plan.

Creating your Family Emergency Communication Plan starts with one simple question: "What if?"

"What if something happens and I'm not with my family?" "Will I be able to reach them?" "How will I know they are safe?" "How can I let them know I'm OK?" During a disaster, you will need to send and receive information from your family.

Planning starts with three easy steps:

1. Collect Information 2. Share Information 3. Practice your communication plan

For more information [www.ready.gov/make-a-plan](http://www.ready.gov/make-a-plan)

**The Village also utilizes a Community Notification System known as Code Red to alert residents of important information such as weather-related events and emergency closures.** For more information or to sign up to receive these alerts please visit our website under Announcements.

## Selling a House in the Village?

A sewer inspection must be completed for any property changing ownership in the Village of Orchard Park. The cost of the inspection is \$75.00, payable to "Village of Orchard Park". Please contact the Village Office when selling a house and we will contact Erie County Division of Sewerage Management to schedule the inspection. Once completed, we will issue a Certificate of Compliance.

## Village Justice Court 662-6415

The Village Court is in session the first Thursday of each month at 4 pm in the court room of the Municipal Center. The Village Court is represented by Village Justice James C. Cosgrove, Prosecutor Nancy Hart, and Philip M. Marshall, the Village Attorney.

## Post Office 662-4110

The Orchard Park Post Office is located on School Street between South Buffalo Street and South Lincoln Avenue.

## Library 662-9851

4570 South Buffalo Street

The Orchard Park Library is part of the Erie County Library System. It is located at the corner of Highland Avenue and South Buffalo Street.

## RECREATION

**Yates Park**—For information regarding shelter rentals, call 662-6450.

**Chestnut Ridge Park** 662-3290  
Shelters 858-8355

### **Senior Citizens**

Community Activity Center 662-6452  
Meals on Wheels 822-2002  
Meals on Wheels (local distribution) 662-7178  
Senior Citizen Van 662-8378  
Senior Nutrition 662-6452 (Option #3, Kitchen Mgr)

### **Youth**

Boys & Girls Club 662-1941  
Town Recreation 662-6450  
YMCA - Southwestern Blvd. 674-9622

## ORCHARD PARK CENTRAL SCHOOLS

[opschools.org](http://opschools.org)

General Information 209-6200  
4040 Baker Road  
South Davis Elementary 209-6246  
55 South Davis Street  
Eggert Elementary 209-6215  
3580 Eggert Road  
Windom Elementary 209-6279  
3870 Sheldon Road  
Ellicott Elementary 209-6278  
5180 Ellicott Road  
Middle School 209-6220  
60 S Lincoln Avenue  
High School 209-6242  
4040 Baker Road  
Community Education 209-6295  
2240 Southwestern Blvd.

## 2023 Village Events

**Quaker Arts Pavilion Concert Series:** (662-7387)

**Independence Day Parade:** (662-3366) 8 pm start

**Taste of Orchard Park:** Wed. July 26 5:30-9:30 (662-3366)

**Ice Cream Social:** Fri. July 28 6-9 pm @ the Pavilion

**Touch-A-Truck:** Sat. July 29 10am-2pm  
**Street Dance** Sat. July 29 7-10 pm



**Halloween in the Park** Sat. Oct.28 2-5 pm

Did you know?

The Orchard Park Police Department utilizes a Vacant House Card if you will be away from your residence for more than 7 days. You can complete the card and place it on file with the department.

## Things You Can Do To Prevent Stormwater Pollution

- Use Your Runoff: Direct downspouts onto your lawn or garden or install a rain barrel.
- Scoop the Poop: Remove pet waste promptly to keep bacteria out of our waterways.
- Dispose Waste Properly: If it's not rain or snowmelt, it should not be in a storm sewer -never dispose chemicals, paint, or treated pool/spa water in storm drains/ditches.
- Keep a Healthy Lawn: Aerate and mow at a higher setting. A healthy, vigorous lawn needs less watering and fewer chemicals.
- Adopt a Storm Drain: Keep neighborhood storm drains and ditches free of leaves, seeds and grass clippings.

## UTILITIES

Water	Village of OP	662-9327
Sewer	Erie County	823-8188
Electric	NYSEG	1-800-572-1111 service 1-800-572-1131 outages
Gas	National Fuel	686-6123 service 1-800-444-3130 emergency