

VILLAGE OF ORCHARD PARK

ZONING BOARD OF APPEALS APPLICATION

Complete this application, return with the \$150.00 fee and attach to the corresponding Building Permit Application and fee. The actions requested by this application require a referral from the Planning Board (PB) and subsequent action by the Zoning Board of Appeals (ZBA). The next PB meeting is _____ @ 7:30 pm. The subsequent ZBA meeting/public hearing is the 3rd or 4th Wednesday of the month @ 7:00 pm. The deadline for the completed application with the required submittals and fee is _____ @ 12:00 noon. The Code Enforcement Official will review this application to determine if the application can be placed on the Planning Board agenda and the subsequent ZBA meeting/public hearing can be scheduled. **Please contact the Village Office for Meeting Dates or visit the Village website at www.orchardparkvillage.org.**

A ZBA APPLICATION WILL NOT BE MARKED AS RECEIVED UNTIL ALL FEES ARE PAID

VILLAGE USE ONLY

Complete ZBAA Rec'd Date: _____ Hearing Date: _____ Action Date: _____

SBL# _____

Zone: _____

Existing/Prev Occupancy Classification: _____

Existing/Prev Zoning Use: _____

Proposed Occupancy Classification: _____

Proposed Zoning Use: _____

Municipal Code Section Applied: _____

Text for Public Notice: _____

INFORMATION

Property Address: _____

Name (Property Owner) _____ Phone# _____

Owner Mailing Address: _____

Name (Occupant): _____ Phone# _____

Name (Applicant): _____

Applicant Mailing Address: _____

REQUIRED SUBMITTALS - check boxes and attach the requested # of copies to the Building Permit Application

Attach the required # of copies to the corresponding Building Permit Application (check box when attached)

<input type="checkbox"/>	Survey/Site Plan (8 copies)
<input type="checkbox"/>	Construction Drawings/Information (8 copies)

OPTIONAL SUBMITTALS

Although not required, the applicant may submit additional information such as photographs, renderings, letters or anything that may help to present a more complete action. Optional submittals do not have to be attached to the application and may be presented to the PB and ZBA at a meeting.

TYPE OF APPEAL (check one)

☐ **A Variance to the Village of Orchard Park Municipal Code**

The applicant requests a variance to the Village of Orchard Park Municipal Code for the listed reason:

☐ **An Interpretation of the Village of Orchard Park Municipal Code**

The applicant requests an interpretation of the Village of Orchard Park Municipal Code for the listed reason:

REASONS FOR VARIANCE REQUEST - answer completely. If necessary, use a separate document.**A. Strict application of the Village of Orchard Park Municipal Code would produce undue hardship or practical difficulties because:**

B. Such hardships or difficulties are unique and not shared by all properties in the immediate vicinity because:

C. The variance would not change the character of the district and would observe the spirit of the Municipal Code because:

FEE - A ZBA APPLICATION WILL NOT BE MARKED AS RECEIVED UNTIL ALL FEES ARE PAID

Receipt is hereby acknowledged of the sum of \$150.00 being the application fee established by the Village Board. Receipt# _____

Village Clerk: _____

Date: _____

NOTARIZED PROPERTY OWNER'S SIGNATURE**I have read this application explaining the procedure and the required information and authorize the Zoning Board of Appeals to act on this appeal.****PROPERTY OWNER'S SIGNATURE:** _____

State of New York

County of Erie ss:

ON THIS _____ DAY OF _____, 20____, BEFORE ME PERSONALLY APPEARED

TO ME PERSONALLY KNOWN TO BE THE PERSON DESCRIBED IN AND WHO EXECUTED THE FORGOING DOCUMENT_____
NOTARY PUBLIC**APPROVALS****PLANNING BOARD REFERRAL**☐ Recommend Approval☐ Recommend Denial

Conditions:

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PB

Chairperson:

Date:

ZONING BOARD of APPEALS APPROVAL☐ Approved☐ Denied

Conditions:

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ZBA

Chairperson:

Date:

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