

Minutes
Village of Orchard Park
Board of Trustees

The regular meeting of the Board of Trustees of the Village of Orchard Park was held on Monday, September 25, 2023 in the Municipal Center, 4295 South Buffalo Street, Orchard Park, New York. Mayor Clinton called the meeting to order at 7:00 p.m. with the Pledge of Allegiance to the Flag.

Members present:

Mayor Jo Ann Litwin Clinton
Deputy Mayor Matthew J. Hartung
Trustee Lauren Kaczor Rodo
Trustee Dale T. Pyne
Trustee David N. Even

Others present:

Clerk-Treasurer Mary Beth Jensen
Attorney Philip M. Marshall

Mayor Clinton made the following announcement:

“Fire exits are located at the rear in the Board Room and at the doorway to the lobby. In the event of a fire, you will be notified by announcement on the public address system. If notified, please move in a calm and orderly fashion to the nearest exit.”

A public hearing was scheduled and advertised for this time to hear public comment on a proposed Local Law of 2023.

Mayor Clinton opened the public hearing at 7:00 p.m, explaining that the proposal would amend Chapter 92 of the Village Code. Details were available on the front rail.

Mayor Clinton asked 3 times for comments in favor of the amendments. There were none. Mayor Clinton asked 3 times for comments opposing the amendments. There were none.

Moved by Trustee Pyne, seconded by Trustee Even to close the public hearing at 7:02 p.m.

On the question: 4 voting “Aye” 0 voting “Nay” Carried
Trustee Hartung
Trustee Kaczor Rodo
Trustee Pyne
Trustee Even

Moved by Trustee Even, seconded by Trustee Kaczor Rodo that the following Local Law be approved:

Amend the Orchard Park Village Code, Chapter 92, Building Code Administration and Enforcement, Section 4, Building Permits, Sub Section (B) Exemptions, as follows:

SECTION 1: Amend 92-4(B)(1)

Remove the words “tool and storage sheds”

SECTION 2: Delete 92-4(B)(4)

SECTION 3: Effective date.

This local law shall take effect immediately upon filing with the Secretary of State.

On the question: 4 voting “Aye” 0 voting “Nay” Carried
Trustee Hartung
Trustee Kaczor Rodo
Trustee Pyne
Trustee Even

Moved by Trustee Kaczor Rodo, seconded by Trustee Hartung to accept the minutes of September 11, 2023 as presented.

On the question: 4 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Kaczor Rodo
Trustee Pyne
Trustee Even

Moved by Trustee Hartung, seconded by Trustee Even that the vouchers numbering 6597 to 6615 in Batch #198 of fiscal year 2023-2024 in the amount of \$48,356.75 be paid as presented.

On the question: 4 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Kaczor Rodo
Trustee Pyne
Trustee Even

There were no comments from the floor of items not on the agenda.

Reports:

- Trustee Kaczor Rodo had nothing to report.
- Deputy Mayor Hartung had nothing to report.
- Trustee Pyne had nothing to report.
- Trustee Even had nothing to report.
- Clerk Treasurer Jensen had nothing to report.
- Attorney Marshall had nothing to report.
- Mayor Clinton had nothing to report.

Moved by Trustee Kaczor Rodo, seconded by Trustee Hartung, that pursuant to Village Law §4-408(e) the Village Board has completed an audit of the records and annual report of the Village Treasurer and found them to be properly accounted for and in order.

On the question: 4 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Kaczor Rodo
Trustee Pyne
Trustee Even

Moved by Trustee Hartung, seconded by Trustee Pyne that a Public Hearing be scheduled and advertised for October 23, 2023 at 7:00 p.m. to hear public comment on a Local Law adding a Chapter to the Village Code titled, Vacant Building Registry.

On the question: 4 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Kaczor Rodo
Trustee Pyne
Trustee Even

Moved by Trustee Pyne, seconded by Trustee Even that the meeting scheduled for October 9, 2023 be cancelled for the Columbus Day Holiday.

On the question: 4 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Kaczor Rodo
Trustee Pyne
Trustee Even

The Retirement reporting agenda item was tabled until next meeting.

Moved by Trustee Kaczor Rodo, seconded by Trustee Hartung that the Orchard Park Village Court be authorized to apply for a JCAP grant in the 2023-2024 grant cycle up to \$30,000.

On the question: 4 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Kaczor Rodo
Trustee Pyne
Trustee Even

The next regular meeting is scheduled for October 23, 2023.

Moved by Trustee Hartung, seconded by Trustee Even to adjourn.

On the question: 4 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Kaczor Rodo
Trustee Pyne
Trustee Even

Respectfully submitted,
Mary Beth Jensen, Village Clerk-Treasurer