

VILLAGE OF ORCHARD PARK ZONING BOARD OF APPEALS APPLICATION

Complete this application, return with the \$150.00 fee and attach to the corresponding Building Permit Application and fee. The actions requested by this application require a referral from the Planning Board (PB) and subsequent action by the Zoning Board of Appeals (ZBA). The next PB meeting is _____ @ 7:30 pm. The subsequent ZBA meeting/public hearing is the 3rd or 4th Wednesday of the month @ 7:00 pm. The deadline for the completed application with the required submittals and fee **1 week prior** to the scheduled meeting. The Code Enforcement Official will review this application to determine if the application can be placed on the Planning Board agenda and the subsequent ZBA meeting/public hearing can be scheduled. **Please contact the Village Office for Meeting Dates or visit the Village website at www.orchardparkvillage.org.**

A ZBA APPLICATION WILL NOT BE MARKED AS RECEIVED UNTIL ALL FEES ARE PAID

VILLAGE USE ONLY

Complete ZBAA Rec'd Date: _____ Hearing Date: _____ Action Date: _____
 SBL# _____ Zone: _____
 Existing/Prev Occupancy Classification: _____ Existing/Prev Zoning Use: _____
 Proposed Occupancy Classification: _____ Proposed Zoning Use: _____
 Municipal Code Section Applied: _____
 Text for Public Notice: _____

INFORMATION

Property Address: _____
 Name (Property Owner) _____ Phone# _____
 Owner _____ Mailing Address: _____
 Name (Occupant): _____ Phone# _____
 Name (Applicant): _____
 Applicant Mailing Address: _____

REQUIRED SUBMITTALS - check boxes and attach the requested # of copies to the Building Permit Application

Attach the required # of copies to the corresponding Building Permit Application (check box when attached)

- | | |
|--------------------------|--|
| <input type="checkbox"/> | Survey/Site Plan (8 copies) |
| <input type="checkbox"/> | Construction Drawings/Information (8 copies) |

OPTIONAL SUBMITTALS

Although not required, the applicant may submit additional information such as photographs, renderings, letters or anything that may help to present a more complete action. Optional submittals do not have to be attached to the application and may be presented to the PB and ZBA at a meeting.

TYPE OF APPEAL (check one)

A Variance to the Village of Orchard Park Municipal Code

The applicant requests a variance to the Village of Orchard Park Municipal Code for the listed reason:

An Interpretation of the Village of Orchard Park Municipal Code

The applicant requests an interpretation of the Village of Orchard Park Municipal Code for the listed reason:

A. Strict application of the Village of Orchard Park Municipal Code would produce undue hardship or practical difficulties because:

B. Such hardships or difficulties are unique and not shared by all properties in the immediate vicinity because:

C. The variance would not change the character of the district and would observe the spirit of the Municipal Code because:

FEE - A ZBA APPLICATION WILL NOT BE MARKED AS RECEIVED UNTIL ALL FEES ARE PAID
 Receipt is hereby acknowledged of the sum of \$150.00 being the application fee established by the Village Board. Receipt# _____
 Village Clerk: _____ Date: _____

NOTARIZED PROPERTY OWNER'S SIGNATURE

I have read this application explaining the procedure and the required information and authorize the Zoning Board of Appeals to act on this appeal.

PROPERTY OWNER'S SIGNATURE: _____

 State of New York
 County of Erie ss:
 ON THIS _____ DAY OF _____, 20____ BEFORE ME PERSONALLY APPEARED

 TO ME PERSONALLY KNOWN TO BE THE PERSON DESCRIBED IN AND WHO EXECUTED THE FORGOING DOCUMENT

 NOTARY PUBLIC

Planning Board Approval (if required)

Conditions: _____

APPROVALS

PLANNING BOARD REFERRAL Recommend Approval Recommend Denial

Conditions: _____

PB Chairperson: _____ Date: _____

ZONING BOARD of APPEALS APPROVAL Approved Denied

Conditions: _____

ZBA Chairperson: _____ Date: _____