

Minutes
Village of Orchard Park
Board of Trustees

The regular meeting of the Board of Trustees of the Village of Orchard Park was held on Monday, March 25, 2024 in the Municipal Center, 4295 South Buffalo Street, Orchard Park, New York. Mayor Clinton called the meeting to order at 7:00 p.m. with the Pledge of Allegiance to the Flag.

Members present:

Mayor Jo Ann Litwin Clinton
Deputy Mayor Matthew J. Hartung
Trustee Lauren Kaczor Rodo
Trustee David N. Even

Others present:

Clerk-Treasurer Mary Beth Jensen
Manager of Public Works Wittmeyer
Code Enforcement Officer John Gullo

Members excused:

Trustee Dale T. Pyne

Mayor Clinton made the following announcement:

“Fire exits are located at the rear in the Board Room and at the doorway to the lobby. In the event of a fire, you will be notified by announcement on the public address system. If notified, please move in a calm and orderly fashion to the nearest exit.”

Moved by Trustee Kaczor Rodo, seconded by Trustee Even to accept the minutes of March 11, 2024 as presented.

On the question:	3 voting “Aye”	0 voting “Nay”	Carried
	Trustee Hartung		
	Trustee Kaczor Rodo		
	Trustee Even		

Moved by Trustee Hartung, seconded by Trustee Even that the voucher numbering 6907 in Batch #215 of fiscal year 2023-2024 in the amount of \$2,800 and vouchers numbering 6908-6923 in Batch #216 of fiscal year 2023-2024 in the amount of \$49,455 be paid as presented.

On the question:	3 voting “Aye”	0 voting “Nay”	Carried
	Trustee Hartung		
	Trustee Kaczor Rodo		
	Trustee Even		

Comments from the floor of items not on the agenda.

- Dr Kathleen Makolinski, DVM (125 Crescent Dr) spoke on the recent removal of beavers and their dam on Highland Avenue. She questioned the trapping and drowning method used to terminate beavers, offering alternate methods. Dr Makolinski asked that the Village halt any further actions to address the beavers and consider alternatives.
- Julie Wettlaufer (26 Pawtucket) spoke in support of non-lethal beaver control. She asked that the Village consider sharing the cost of control devices and attend a presentation by an expert from Vermont.

Moved by Trustee Hartung, seconded by Trustee Kaczor Rodo that the reports of the Village Treasurer for the month of February 2024 be received and filed.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Kaczor Rodo
Trustee Even

Reports:

- Code Enforcement Officer John Gullo had nothing to report.
- Manager of Public Works Wittmeyer had nothing to report.
- Trustee Kaczor Rodo congratulated Ed Leak on his retirement.
- Deputy Mayor Hartung had nothing to report.
- Trustee Even had nothing to report.
- Clerk Treasurer Jensen had nothing to report.
- Mayor Clinton reported that recent changes in election polling places are not caused by the recent annexations, but because some polling locations are no longer available.

Moved by Trustee Even, seconded by Trustee Kaczor Rodo that it has been reported to the Village Board of Trustees that the owner of real property located at 4481 S Buffalo St (SBL 173.09-1-12) in the Village of Orchard Park has failed to pay to the Village of Orchard Park duly authorized costs of \$2,558.08 pursuant to Section 210.21 of the Municipal Code of the Village of Orchard Park.

I hereby move that said costs of \$2,558.08 shall become a lien upon the aforesaid real property, if they are not paid by March 31, 2024, and shall be added to and become a part of the taxes levied upon such real property and shall bear interest at the same rate as and be collected and enforced in the same manner as taxes.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Kaczor Rodo
Trustee Even

Moved by Trustee Kaczor Rodo, seconded by Trustee Hartung that it has been reported to the Village Board of Trustees that the owner of real property located at 4260 N Buffalo St (SBL 162.17-1-14.11) in the Village of Orchard Park has failed to pay to the Village of Orchard Park duly authorized costs of \$ 271.65 pursuant to Section 210.21 of the Municipal Code of the Village of Orchard Park.

I hereby move that said costs of \$ 271.65 shall become a lien upon the aforesaid real property, if they are not paid by March 31, 2024, and shall be added to and become a part of the taxes levied upon such real property and shall bear interest at the same rate as and be collected and enforced in the same manner as taxes.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Kaczor Rodo
Trustee Even

Moved by Trustee Hartung, seconded by Trustee Even, that the following budget adjustments be authorized for the fiscal year 2023-2024:

Increase budget for:

- Personal Services Building Inspector General Fund by \$12,600
- Street Maintenance Equipment General Fund by \$ 5,100

Decrease budget for:

- Personal Services Water Administration Water Fund by \$12,600
- Salt Expense General Fund by \$ 5,100

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Kaczor Rodo
Trustee Even

Moved by Trustee Even, seconded by Trustee Kaczor Rodo that expenditure from the Reserve for Public Improvement be authorized for an amount not to exceed \$1,500 to fund expenses for a traffic study in the business district of the Village.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Kaczor Rodo
Trustee Even

Moved by Trustee Kaczor Rodo, seconded by Trustee Hartung to authorize Mayor Clinton to sign the Employee Memorandum of Understanding and Administrative Policy for the fiscal year 2024-2025.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Kaczor Rodo
Trustee Even

The next regular meeting is scheduled for April 8, 2024.

Moved by Trustee Hartung, seconded by Trustee Even to adjourn at 7:18 pm.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Kaczor Rodo
Trustee Even

Respectfully submitted,
Mary Beth Jensen, Village Clerk-Treasurer