

Village of Orchard Park

2024 NEWSLETTER



Board of Trustees

Mayor Jo Ann Litwin Clinton

Chief Fiscal Officer
Budget Director
Personnel Officer
State and County Liaison
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Insurance
Comprehensive Plan

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Public Works
Public Safety
Town Board Liaison
Street Lights, Sidewalks & Signals
ECRT Liaison

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Beautification
Zoning Board Liaison
Building Department Liaison
Village Code Review
Website Review

Trustee Dale T. Pyne

Franchises
Planning Board Liaison
Solid Waste & Recycling
NYSEG
Revenue from outside the Village
Senior Projects

Trustee David N. Even

Youth Court
Business Community Liaison
Village Events and Celebrations
Town Tree Conservancy Liaison
WNY Railway Liaison
Policy and Procedure Review

The Village Board meetings are held most 2nd and 4th Mondays of the month at 7 pm (see our website for complete schedule)

4295 South Buffalo St.

662-9327 Phone
662-0891 Fax

Office Hours: 8:30 am–4:30 pm Monday-Friday

orchardparkvillage.org



A note from the mayor...

2023 was another eventful year for the Village full of growth, community events and celebrations, and a tremendous amount of planning for future endeavors.

The Village has continued to expand its footprint with the annexation of additional properties into the Village along the North and South end business districts. These additions to the Village bring both anchor businesses as well as the opportunity for adding new business to our community.

The NYS Department of Transportation is working on repairs and improvements along Quaker St., N. Buffalo St., and S. Buffalo St., including curbs, ADA ramps and paving. The Village Department of Public Works will also be undertaking a full inventory of water service lines as required by the NYS Department of Health. This project of mapping all service lines in the Village includes those within structures. Please know that all DPW employees will have Village of Orchard Park employee ID badges displayed.

We are once again in full swing making preparations for all of our upcoming 2024 Summer and Falls events. Quaker Days week kicks off on Sunday July 21st. The Taste of Orchard Park will take place on Wednesday, July 24th from 5:30-9:30 PM at the Four Corners. The Village Ice Cream Social will be held on Friday, July 26th from 6-9 PM followed by Fireworks behind the Middle School. Finishing the week, the Village Street Dance featuring the band Hit N Run, will take place on Saturday, July 27th from 7:30-10:30 PM at the North East parking lot (behind Key Bank).

The Summer Concert Series at the Quaker Arts Pavilion and 4th of July Parade and Fireworks also take place in the Village.

Last year's inaugural Halloween in the Park was a huge success and we're looking forward to another great event this year. It will be held on Saturday, October 26th from 2-5 PM on Princeton Pl.

Finally, the Village Board of Trustees; Deputy Mayor Matt Hartung, Lauren Kaczor Rodo, Dale Pyne, David Even and I, thank the Village Department of Public Works, Building and Code Enforcement Officer and Village Clerk's Office for their dedication, hard work, and commitment to our community throughout the year.

Best Regards,

Jo Ann Litwin Clinton, Mayor

Mary Beth Jensen, Village Administrator/ Clerk Treasurer

Emery Wittmeyer, Manager of Public Works

Heather Tucciarone-Richeal, Deputy Clerk-Treasurer

Shannon Nichols, Deputy Clerk

John Gullo, Code Enforcement Officer

Christine Hanavan, Part-Time Clerk, ZBA and Planning Board Secretary

Department of Public Works 662-3866

As we begin the Summer season, the Department of Public Works is already very busy keeping our Village beautiful.

One of the large projects that the crew will be undertaking this year is obtaining a full water service line inventory as required by the NYS Department of Health. The DPW will be mapping water service shutoffs and will need to access properties in order to inventory the service lines within structures. All DPW employees will have an I.D. badge on their person.

NYS DOT will also be repairing curbs, ADA ramps and paving along part of 20A as well as North and South Buffalo Street this summer.

The Public Works Department is available twenty-four hours a day, seven days a week, and can be contacted at 662-3866; after hours contact the Orchard Park Police at 662-6444 and they will contact the proper personnel.

The two most visible services provided by the DPW are the curb side collection of brush and leaves and snowplowing of streets, sidewalks, and parking lots. There are a couple of guidelines regarding brush and leaf collection that assist us in being more efficient. Please stack all brush in the same direction with the cut ends facing the street. In the fall, leaves must be placed in separate piles free of sticks to allow us to use the vacuum machines for collection.

The Village restricts on-street parking from November 1 until April 1 to provide snowplowing service.

The department engages in many beautification projects throughout the Village. Along with the assistance of the Orchard Park Garden Club, we also plant and maintain the hanging baskets and flower boxes. You will notice additional planters and landscaping at the north and south end of the Village with the expansion of newly annexed properties into the Village. This program is funded through donations of local businesses and residents.

The other primary function of the department is infrastructure management. We have three major infrastructure systems that we are constantly monitoring and assessing. The most visible system is the 12.5 mile road network the Village owns. We have been utilizing a pavement preservation program to determine what road projects are necessary and completed. Last year we upgraded Allen Ln., Argyle Pl., and S. Meadow.

The water distribution system is made of 14.5 miles of pipe that supply safe drinking water to our residents twenty-four hours a day, seven days a week. The New York Department of Health regulates our activities to ensure the safety of our water. We perform an annual interview with our representative from the Health Department to document that all requirements were completed for the previous year and determine what testing is required for the upcoming year. The Public Works Department employs six individuals that maintain a class D water license with New York State. For more information on the water quality, see the attached Annual Water Quality Report.

The third major network we maintain is the storm sewer conveyance system; it is made up of 17.25 miles of pipe and 683 drainage structures. This system carries clean water from our streets and parking lots to local water ways; there is no treatment of the water, and therefore pollution is a major concern. One source of pollution is sediment. To help prevent sediment buildup, we annually clean 50% of our system and remove the sediment.

We strive to improve the services provided and encourage feedback. Please contact us with both positive and negative comments so that we may advance the department.

Beautification

Through the enthusiastic efforts of the Orchard Park Garden Club members, financial contributions, and the commitment of the Village DPW, we enjoy hanging flower baskets and planter boxes. Anyone wishing to make a tax-deductible donation to Beautify Orchard Park II (BOP II) may do so through the Village Office.

Building Department 662-9327

To protect all residents and property owners, Building Permits are required to assure compliance with the NYS Fire Prevention and Uniform Building Code and the Village of Orchard Park Municipal Code. Information and Permit applications can be found on our website (orchardparkvillage.org, **Department Tab - Code Enforcement**).

Residential and Commercial building permits are required for most repairs or installations. Please refer to our website for a list of some of the most common permits. Remember, when in doubt, contact the Village office for clarification. Permits are required for everyone's safety.



Permit fee schedule can also be found on the Village website. **Note: If work commences prior to obtaining the required permit, the home or business owner will be charged an unpermitted work fee of \$500 plus the cost of the permit.**

Other Information:

- There are additional requirements for permits and we refer you to the Village website or contact the Village office if you have any questions.
- House numbers are required to be placed on all houses in the Village of Orchard Park. Numbers must be at least 4" high and visible from the street.
- **Recreational fires are permitted. Such fires must burn only seasoned firewood, must be a minimum of 15 ft. from structures, and must NOT produce smoke that is offensive or objectionable. A method of extinguishing the fire must be available. Such fires must be constantly attended until extinguished. Open burning of combustibles other than seasoned firewood is PROHIBITED.**

John Gullo, Village Code Enforcement Officer, will answer questions and help with the permit process. He is available Monday-Friday 8:30am-10:30am or by appointment.

Special Events

Special Events held within the Village require an Event Contract and Village Board Approval. For questions regarding Special Events, please visit the Village website or contact the Village office at (716) 662-9327.

Village Water Bills

Most homes in the Village are serviced through the Village Water Department. Billing is quarterly and bills should be received early in the months of January, April, July, and October. Payment is due approximately 30 days after the mail date.

This Newsletter is enclosed with your Village Tax Bill "by order of the Orchard Park Village Board of Trustees."

Garbage and Recycling 716-496-5000

Waste Management is contracted to provide garbage and recycling collection for all one, two and three family homes in the Village. All Garbage/Trash must be contained in provided carts. If you have additional trash that cannot fit into the cart, garbage tags can be purchased in the Village Office. A list of garbage and recycling guidelines can be found on the Village website (orchardparkvillage.org) or picked up at the Village Office.

Our collection day is FRIDAY - all refuse and recycling must be within five feet of the roadside by 6:30 am. Bulk items will be collected the first Friday of every month (2 item limit). Tags can be purchased in the Village office for additional bulk items. Waste Management observes the following holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving and Christmas Day; collection will be on Saturday that week (UNLESS THE HOLIDAY FALLS ON A SUNDAY!).

Recycling will be collected every other Friday. A schedule is available in the Village Office or on our website. Additional recycle carts are available at no charge – please call the Village Office. Important recycling information can also be found on our website.

The carts should be placed 4 ft from any obstacles such as other carts and mailboxes.

AT YOUR DOOR SPECIAL COLLECTION SERVICE

Waste Management offers a convenient service in our community to collect household hazardous items, electronics and more. You can find more information including a list of eligible materials on our website under the Waste & Recycling tab.

To schedule pick up please visit www.wmatyourdoor.com or call 1-800-449-7587.

Planning Board

The dedicated volunteers who presently serve on the Village Planning Board are Chairman Gunner Tronolone, Myrna Woodard, Krista Ehlert, and Mariely Downey along with alternates Monica Bruce, Chris Reichert and Kevin Crane. Christine Hanavan is the Secretary. The board reviews permit applications in residential and non-residential zones, all referrals to the Zoning Board of Appeals, and any other permits or matters referred by the Code Enforcement Officer or the Village Board. All permit applications must be submitted to the Village Office no later than noon on the Tuesday, one week prior to the meeting date. The Code Enforcement Officer and the Planning Board Secretary can be reached at the Village Office and will be happy to assist you through the process. Meetings are held in the Municipal Center the first Tuesday of every month at 7 pm as needed.

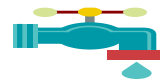
Zoning Board of Appeals

The Village Zoning Board of Appeals (ZBA) is also comprised of dedicated volunteers: Chairman Steve Snyder, Gary Phillips, William Riter, Scott Hartung, Peter Freyer, and Alternates Mark Gerwitz and Scott Shular. Christine Hanavan is the Secretary. The Village Code Enforcement Officer reviews all permit applications to determine if variances to the Village's Municipal Code are needed. If a variance is required, the applicant completes a Zoning Board of Appeals application and a public hearing is scheduled. This application goes in front of the Planning Board initially. Please follow Planning Board submittal requirements. A public hearing is published in the Orchard Park Bee and notices are sent to all property owners within 200' of the subject property. At the public hearing the ZBA reviews the application and interested parties are given the opportunity to express concerns. The ZBA, which must follow specific criteria for granting any variance, then votes on the requested variance. Meetings are held the fourth Wednesday after the first Tuesday of every month at 7pm as needed.

DRIVEWAY PLOWING & SIDEWALK SAFETY REGULATIONS

Snow plowing contractors are required to have a permit to operate in the Village. Applications and further information can be found on the Village website.

Village residents and/or property owners must not permit snow from private property to be placed or stored on a Village Right of Way (ROW) or street. Due to the severity of previous winters, and on several occasions, the DPW has had to remove snow placed in the ROW in order for the street to be properly plowed. To date, this snow removal has been completed at Village expense, but in the future, this work may be charged to the property owner. If notified, property owners will be given an opportunity to remove the snow immediately. If the snow is not removed, it will be removed by the Village and the cost will be added to the property tax bill. To prevent occurrences such as this, we recommend the property owners discuss this law with the person or contractor that may place snow on a ROW. Keep in mind that the ROW includes sidewalks and extends beyond the street pavement. Sidewalks are also required to be cleared and unobstructed from snow or ice. The law provides that sidewalks must be maintained in a safe condition and that responsibility for any needed repairs can rest with the owner of property that adjoins the sidewalk. If the Village receives notice that a sidewalk is unsafe the Village will undertake an inspection of the sidewalk and will then notify the landowner of the needed repairs and a timetable for the repairs. If the repairs are not undertaken, the Village may perform the repairs and assess the cost to the adjoining landowner.



Annual Water Quality Report

Enclosed please find a copy of the Annual Water Quality Report, complying with State & Federal regulations. The purpose of this report is to raise your understanding of drinking water and awareness of the need to protect our drinking water sources. Additional information is available in the Village Office, or at www.ecwa.org

POLICE—FIRE—EMERGENCY 911

NON-EMERGENCY 662-6444

The police station is located in the back of the Municipal Center. Police Chief Patrick Fitzgerald and his very competent detectives and police officers are always available to serve and protect us. The police department uses an enhanced 911 emergency calling system that helps locate the origin of any call received. The appropriate police, fire, or medical emergency personnel are then sent in response.

EMERGENCY MANAGEMENT

Be smart. Take Part. Create your Family Emergency Communication Plan.

Creating your Family Emergency Communication Plan starts with one simple question: "What if?"

"What if something happens and I'm not with my family?" "Will I be able to reach them?" "How will I know they are safe?" "How can I let them know I'm OK?" During a disaster, you will need to send and receive information from your family.

Planning starts with three easy steps:

1. Collect Information 2. Share Information 3. Practice your communication plan

For more information www.ready.gov/make-a-plan

The Village also utilizes a Community Notification System known as Code Red to alert residents of important information such as weather-related events and emergency closures. For more information or to sign up to receive these alerts please visit the Village website under Announcements.

Selling a House in the Village?

A sewer inspection must be completed for any property changing ownership in the Village of Orchard Park. The cost of the inspection is \$75.00, payable to "Village of Orchard Park". Please contact the Village Office when selling a house and we will notify Erie County Division of Sewerage Management to schedule the inspection. Once completed, we will issue a Certificate of Compliance.

Village Justice Court 662-6415

The Village Court is in session the first Thursday of each month at 4 pm in the court room of the Municipal Center. The Village Court is represented by Village Justice James C. Cosgrove, Prosecutor Charles Messina, and Philip M. Marshall, the Village Attorney.

Post Office 662-4110

The Orchard Park Post Office is located on School Street between South Buffalo Street and South Lincoln Avenue.

Library 662-9851

4570 South Buffalo Street

The Orchard Park Library is part of the Erie County Library System. It is located at the corner of Highland Avenue and South Buffalo Street.

RECREATION

Yates Park—For information regarding shelter rentals, call 662-6450.

Chestnut Ridge Park 662-3290
Shelters 858-8355

Senior Citizens
Community Activity Center 662-6452
Meals on Wheels 822-2002
Meals on Wheels (local distribution) 662-7178
Senior Citizen Van 662-8378
Senior Nutrition 662-6452 (Option #3, Kitchen Mgr)

Youth
Boys & Girls Club 662-1941
Town Recreation 662-6450
YMCA - Southwestern Blvd. 674-9622

ORCHARD PARK CENTRAL SCHOOLS

opschools.org

General Information 209-6200
4040 Baker Road
South Davis Elementary 209-6246
55 South Davis Street
Eggert Elementary 209-6215
3580 Eggert Road
Windom Elementary 209-6279
3870 Sheldon Road
Ellicott Elementary 209-6278
5180 Ellicott Road
Middle School 209-6220
60 S Lincoln Avenue
High School 209-6242
4040 Baker Road
Community Education 209-6295
2240 Southwestern Blvd.

2024 Village Events

Quaker Arts Pavilion Concert Series: (662-7387)

Independence Day Parade: (662-3366) 8 pm start

Taste of Orchard Park: Wed. July 24th 5:30-9:30 pm (662-3366)

Ice Cream Social: Fri. July 26th 6-9 pm

Street Dance Sat. July 27th 7:30-10:30 pm

Halloween in the Park Sat. Oct.26th 2-5 pm



Did you know?

The Orchard Park Police Department utilizes a Vacant House Card if you will be away from your residence for more than 7 days. You can complete the card and place it on file with the department.

Things You Can Do To Prevent Stormwater Pollution

- **Use Your Runoff:** Direct downspouts onto your lawn or garden or install a rain barrel.
- **Scoop the Poop:** Remove pet waste promptly to keep bacteria out of our waterways.
- **Dispose Waste Properly:** If it's not rain or snowmelt, it should not be in a storm sewer -never dispose chemicals, paint, or treated pool/spa water in storm drains/ditches.
- **Keep a Healthy Lawn:** Aerate and mow at a higher setting. A healthy, vigorous lawn needs less watering and fewer chemicals.
- **Adopt a Storm Drain:** Keep neighborhood storm drains and ditches free of leaves, seeds and grass clippings.

UTILITIES

Water	Village of OP	662-9327
Sewer	Erie County	823-8188
Electric	NYSEG	1-800-572-1111 service 1-800-572-1131 outages
Gas	National Fuel	686-6123 service 1-800-444-3130 emergency

For any sewer related issues please contact Erie County Sewer at (716) 823-8188.