

Minutes
Village of Orchard Park
Board of Trustees

The regular meeting of the Board of Trustees of the Village of Orchard Park was held on Monday, May 13, 2024 in the Municipal Center, 4295 South Buffalo Street, Orchard Park, New York. Mayor Clinton called the meeting to order at 7:00 p.m. with the Pledge of Allegiance to the Flag.

Members present:

Mayor Jo Ann Litwin Clinton
Deputy Mayor Matthew J. Hartung
Trustee Lauren Kaczor Rodo

Others present:

Clerk-Treasurer Mary Beth Jensen
Manager of Public Works Wittmeyer
Code Enforcement Officer John Gullo

Members Excused:

Trustee Dale T. Pyne
Trustee David N. Even

Mayor Clinton made the following announcement:

“Fire exits are located at the rear in the Board Room and at the doorway to the lobby. In the event of a fire, you will be notified by announcement on the public address system. If notified, please move in a calm and orderly fashion to the nearest exit.”

A public hearing was scheduled and advertised for this time to hear public comment on a proposed Local Law amending Chapter 200 of the Municipal Code of the Village of Orchard Park.

Mayor Clinton opened the Public Hearing at 7:01p.m. explaining that the revisions will prohibit parking on the north side of Harvard Place and the east side of Larned Lane.

Mayor Clinton asked 3 times for comments in favor of the proposed local law. There were none. Mayor Clinton asked 3 times for comments opposed to the proposed local law. There were none.

Moved by Trustee Kaczor Rodo, seconded by Trustee Hartung to close the public hearing at 7:02 p.m.

On the question:	3 voting “Aye” Mayor Clinton Trustee Kaczor Rodo Trustee Hartung	0 voting “Nay”	Carried
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Moved by Trustee Hartung, seconded by Trustee Kaczor Rodo to adopt Local Law #6 of 2024, amending Chapter 200 of the Code of the Village of Orchard Park:

SECTION 1: Amending the Vehicles and Traffic Ordinance, Article IV Parking, Standing and Stopping, Section 200-11 Parking Prohibited in designated locations:

Harvard Place – on the North side – entire length.
Larned Lane – on the East side – entire length.

SECTION 2: EFFECTIVE DATE: This local law shall take effect upon filing in the Office of the Secretary of State.

On the question:	3 voting “Aye” Mayor Litwin Clinton Trustee Hartung Trustee Kaczor Rodo	0 voting “Nay”	Carried
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A public hearing was scheduled and advertised for this time to hear public comment on a proposed Local Law amending Chapter 210 of the Code of the Village of Orchard Park. Mayor Clinton opened the hearing at 7:03 p.m., explaining that the amendment concerns water tap fees and out of district taps. Copies of the proposed Local Law were available on the railing.

Mayor Clinton asked 3 times for comments in favor of the proposed local law. There were none. Mayor Clinton asked 3 times for comments opposed to the proposed local law. There were none.

Moved by Trustee Kaczor Rodo, seconded by Trustee Hartung to close the public hearing at 7:05 p.m.

On the question:	3 voting "Aye" Mayor Clinton Trustee Kaczor Rodo Trustee Hartung	0 voting "Nay"	Carried
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Moved by Trustee Hartung, seconded by Trustee Kaczor Rodo to adopt Local Law #5 of 2024, Amending Chapter 210 of the Code of the Village of Orchard Park:

SECTION 1: Amending the Orchard Park Village Code, Chapter 210, "Water" Article I, "Water Service" as follows:

§210-6 Installation of Service

D. Taps and connections

(2) adding: A fee will be established after design is submitted and approved by the Village of Orchard Park.

§210-7 Water Tap Fees

B. There will be no non-resident (out of district) water services tapped by the Village of Orchard Park.

SECTION 2: EFFECTIVE DATE: This local law shall take effect upon filing in the Office of the Secretary of State.

On the question:	3 voting "Aye" Mayor Clinton Trustee Kaczor Rodo Trustee Hartung	0 voting "Nay"	Carried
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Moved by Trustee Kaczor Rodo, seconded by Trustee Hartung to accept the minutes of April 22, 2024, as presented.

On the question:	3 voting "Aye" Mayor Clinton Trustee Kaczor Rodo Trustee Hartung	0 voting "Nay"	Carried
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Moved by Trustee Hartung, seconded by Trustee Kaczor Rodo that the voucher numbering 6972 in Batch #220 of fiscal year 2023-2024 in the amount of \$40 and vouchers numbering 6973 to 7004 in batch #221 of fiscal year 2023-2024 in the amount of \$69,179.01 and vouchers numbering 7007 to 7008 in batch #222 of fiscal year 2023-2024 in the amount of \$807.90 be paid as presented.

On the question:	3 voting "Aye" Mayor Clinton Trustee Kaczor Rodo Trustee Hartung	0 voting "Nay"	Carried
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There were no comments from the floor of items not on the agenda.

Moved by Trustee Hartung, seconded by Trustee Kaczor Rodo that the reports of the Village Justice, Water Department and Treasurer for the month of April be received and filed.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Mayor Clinton
Trustee Kaczor Rodo
Trustee Hartung

- Code Enforcement Officer John Gullo had nothing to report.
- Manager of Public Works Wittmeyer had nothing to report.
- Trustee Kaczor Rodo had nothing to report.
- Deputy Mayor Hartung cautioned pedestrians of tripping hazards as the NYSDOT project continues.
- Clerk Treasurer Jensen had nothing to report.
- Mayor Clinton had nothing to report.

Moved by Trustee Kaczor Rodo, seconded by Trustee Hartung that the Village of Orchard Park Code, Chapter A232, fees, be amended as follows:

Chapter 210, Water / Article I, Water Services / Water Tap Fees
Over 1" tap inspection fee TBD based on time
installation fee TBD based on time & materials

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Mayor Clinton
Trustee Kaczor Rodo
Trustee Hartung

Moved by Trustee Hartung, seconded by Trustee Kaczor Rodo that the Continuity of Operations (COOP) Implementation Plan be adopted as presented.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Mayor Clinton
Trustee Kaczor Rodo
Trustee Hartung

Moved by Trustee Kaczor Rodo, seconded by Trustee Hartung that that the following resolution be adopted:

RESOLVED, that there be and hereby is levied for the fiscal year 2024-2025 a tax against all taxable properties within the Village of Orchard Park, Inc. as shown upon the last completed tax roll, and

BE IT FURTHER RESOLVED, that Mayor Clinton be authorized to sign the tax warrant for the 2024-2025 tax levy and charges as follows:

For the General Fund	\$ 808,163.64
For Unpaid Water	2,558.08
For Prior Exemptions Removed	1,506.55
For Refuse and Recycling	263,074.00
For Water District	245,273.15
For Stormwater Management	52,255.00
Being for all purposes, a total of	\$1,372,830.42

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Mayor Clinton
Trustee Kaczor Rodo
Trustee Hartung

Moved by Trustee Hartung, seconded by Trustee Kaczor Rodo that the Village Board meeting scheduled for May 27, 2024 be cancelled in observance of Memorial Day.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Mayor Clinton
Trustee Kaczor Rodo
Trustee Hartung

Moved by Trustee Kaczor Rodo, seconded by Trustee Hartung that Mayor Clinton be authorized to sign Special Events Contracts with:

- VFW Post 6247 and American Legion Post 567 to organize a Memorial Day Parade on May 27, 2024 at 9:00 am
- The Byrd House to organize a Party in the Plaza event to support the Carson Senfield Impact Foundation

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Mayor Clinton
Trustee Kaczor Rodo
Trustee Hartung

Moved by Trustee Hartung, seconded by Trustee Kaczor Rodo that Clerk-Treasurer Jensen be authorized to pay all invoices submitted prior to the end of the month, after review by Mayor Clinton or Trustee Hartung.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Mayor Clinton
Trustee Kaczor Rodo
Trustee Hartung

Moved by Trustee Kaczor Rodo, seconded by Trustee Hartung that the following budget adjustments be authorized for the fiscal year 2023-2024:

Increase budget for

- General Interest Revenues by \$16,850
- Transfer to Capital, General Expense by \$16,400
- S Buffalo St Waterline Project Expense by \$16,400
- Transfer from General, Capital Revenues by \$16,400
- Shade Trees Payroll Expense by \$ 50
- Materials & Supplies Snow Expense by \$ 400

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Mayor Clinton
Trustee Kaczor Rodo
Trustee Hartung

The next regular meeting is scheduled for June 10, 2024.

Moved by Trustee Hartung, seconded by Trustee Kaczor Rodo to adjourn at 7:13 p.m.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
Mayor Clinton
Trustee Kaczor Rodo
Trustee Hartung

Respectfully submitted,
Mary Beth Jensen, Village Clerk-Treasurer