

Minutes
Village of Orchard Park
Board of Trustees

The regular meeting of the Board of Trustees of the Village of Orchard Park was held on Monday, June 10, 2024 in the Municipal Center, 4295 South Buffalo Street, Orchard Park, New York. Mayor Clinton called the meeting to order at 7:00 p.m. with the Pledge of Allegiance to the Flag.

Members present:

Mayor Jo Ann Litwin Clinton
Trustee Lauren Kaczor Rodo
Trustee Dale T. Pyne
Trustee David N. Even

Others present:

Deputy Clerk-Treasurer Heather Tucciarone-Richeal
Code Enforcement Officer John Gullo

Members Excused:

Deputy Mayor Matthew Hartung

Mayor Clinton made the following announcement:

“Fire exits are located at the rear in the Board Room and at the doorway to the lobby. In the event of a fire, you will be notified by announcement on the public address system. If notified, please move in a calm and orderly fashion to the nearest exit.”

Moved by Trustee Kaczor Rodo, seconded by Trustee Even to accept the minutes of May 13, 2024 as presented.

On the question:	3 voting “Aye”	0 voting “Nay”	Carried
	Trustee Kaczor Rodo		
	Trustee Even		
	Trustee Pyne		

Moved by Trustee Even, seconded by Trustee Kaczor Rodo that the vouchers numbering 7009 to 7036 in batch #223 of fiscal year 2023-2024 in the amount of \$80,682.13, voucher number 7037 in batch #224 of fiscal year 2023-2024 in the amount of \$1,932.12 and vouchers numbering 7038 to 7053 in batch #225 of fiscal year 2024-2025 in the amount of \$258,542.61 be paid as presented.

On the question:	3 voting “Aye”	0 voting “Nay”	Carried
	Trustee Kaczor Rodo		
	Trustee Even		
	Trustee Pyne		

There were no comments from the floor of items not on the agenda.

Moved by Trustee Even, seconded by Trustee Kaczor Rodo that the reports of the Village Justice, Associate Village Justice, Water Department and Treasurer for the month of May be received and filed.

On the question:	3 voting “Aye”	0 voting “Nay”	Carried
	Trustee Kaczor Rodo		
	Trustee Even		
	Trustee Pyne		

- Code Enforcement Officer John Gullo had nothing to report.

- Trustee Kaczor Rodo had nothing to report.
- Trustee Even had nothing to report.
- Trustee Pyne had nothing to report.
- Deputy Clerk Treasurer Richeal had nothing to report.
- Mayor Clinton reminded everyone that Quaker Days week is coming up next month. There will be a number of events taking place throughout the week including the Village Ice Cream Social, Street Dance, Yoga and Sip and Shop.

Moved by Trustee Kaczor Rodo, seconded by Trustee Pyne that the bid for creation of a Comprehensive Plan for the Village of Orchard be awarded to LaBella Associates with a bid of \$72,060.

On the question:	3 voting "Aye" Trustee Kaczor Rodo Trustee Even Trustee Pyne	0 voting "Nay"	Carried
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Moved by Trustee Pyne, seconded by Trustee Kaczor Rodo that the Village of Orchard Park Employee Handbook be accepted with revisions as presented.

On the question:	3 voting "Aye" Trustee Kaczor Rodo Trustee Even Trustee Pyne	0 voting "Nay"	Carried
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Moved by Trustee Even, seconded by Trustee Kaczor Rodo that
WHEREAS, a resolution was passed by the Village Board of Orchard Park, New York on October 23, 2023, and by the Town Board of Orchard Park, New York on October 4, 2023, for the annexation of certain territories in the Town of Orchard Park to the Village of Orchard Park, as presented:

- (6207) Armor Duells Rd / 172.04-2-11
- (6251) Armor Duells Rd / 172.20-1-1
- (6277) Armor Duells Rd / 172.20-1-3
- (66) Carrow St / 172.08-4-24
- N Davis St / 161.20-7-8.1
- 4956 Ellicott Rd / 173.13-1-8
- 4957 Ellicott Rd / 173.13-1-10
- 4949 Ellicott Rd / 173.13-1-11
- 4939 Ellicott Rd / 173.13-1-12.1
- 4933 Ellicott Rd / 173.13-1-12.2
- 0 Ellicott Rd / 173.17-2-1
- 0 Ellicott Rd / 173.17-2-2
- (4233) Freeman Rd / 162.18-3-27.11
- (4255) Freeman Rd / 162.18-3-28.1
- (4269) Freeman Rd / 162.18-3-29.1
- (262) Stonehenge Dr / 173.07-1-18
- 4141 N Buffalo Rd / 162.13-2-17
- 4125 N Buffalo Rd / 162.13-2-15.1

- 4109 N Buffalo Rd / 162.13-2-14

WHEREAS a public hearing was held at 4295 South Buffalo Street, Orchard Park, New York on November 13, 2023, and

WHEREAS, the annexation of the above listed territories was approved unanimously by both the Village and Town Boards and the annexations were determined to be in the public interest,

NOW THEREFORE, BE IT RESOLVED that the above listed territories are annexed into the Village of Orchard Park and the Village Clerk will file this Local Law with the Town Clerk of Orchard Park, the Erie County Clerk and the New York Secretary of State.

This local law shall take effect immediately upon filing with the Secretary of State.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
 Trustee Kaczor Rodo
 Trustee Even
 Trustee Pyne

Moved by Trustee Kaczor Rodo, seconded by Trustee Pyne that a public hearing be scheduled and advertised for July 8, 2024 at 7:00 p.m. to hear public comment on a Local Law amending the Code of the Village of Orchard Park, Chapter 166, "Peddlers and Solicitors".

On the question: 3 voting "Aye" 0 voting "Nay" Carried
 Trustee Kaczor Rodo
 Trustee Even
 Trustee Pyne

Moved by Trustee Even, seconded by Trustee Pyne authorizing Mayor Clinton to sign a Special Events Contract with

- Nativity of Our Lord HSA to organize a Chase the Sun 5k on June 20, 2024 from 5:30-10:30 pm.
- Runner's Roost to organize a Quaker Dash Ice Cream 5k on July 26, 2024 at 6:00 pm.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
 Trustee Kaczor Rodo
 Trustee Even
 Trustee Pyne

Moved by Trustee Pyne, seconded by Trustee Kaczor Rodo that the following budget adjustments be authorized for fiscal year 2023-2024:

Increase Budget for

- Water Fund materials and supplies expense by \$1,900.00
- Water Fund other unclassified revenues by \$1,900.00
- Source of Supply Water expense by \$4,210.00
- Metered Water Sales revenues by \$4,510.00
- Water Administration payroll expense by \$ 300.00
- General Fund street lighting expense by \$1,900.00
- General Fund social security expense by \$ 130.00
- General Fund interest earnings revenues by \$2,030.00

- Storm Remediation Capital Fund expenses by \$ 165.22
- Meadowbrook payroll Capital Fund expenses by \$ 34.60

Decrease Budget for

- Natural Disasters Capital Fund expense by \$ 165.22
- Meadowbrook Contractual Capital Fund expense by \$ 34.60
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On the question: 3 voting "Aye" 0 voting "Nay" Carried
 Trustee Kaczor Rodo
 Trustee Even
 Trustee Pyne

Moved by Trustee Pyne, seconded by Trustee Even that the following budget adjustments be authorized for fiscal year 2024-2025:

Increase budget for:

- Capital Project Traffic Study expense \$2,500.00
- Capital Fund revenue from Public Improvement Reserve \$1,500.00
- Capital Revenue – donation from Chamber \$1,000.00
- Public Improvement Fund expense – transfer to Capital \$1,000.00

On the question: 3 voting "Aye" 0 voting "Nay" Carried
 Trustee Kaczor Rodo
 Trustee Even
 Trustee Pyne

Mayor Clinton makes the following five-year appointment:

Member of the Planning board – Mark Gerwitz

Moved by Trustee Even seconded by Trustee Kaczor Rodo that the Mayor's five-year appointment be approved

On the question: 3 voting "Aye" 0 voting "Nay" Carried
 Trustee Kaczor Rodo
 Trustee Even
 Trustee Pyne

Mayor Clinton makes the following one-year appointments:

Village Attorney – Philip Marshall

Associate Village Justice – Sean O'Brien

Moved by Trustee Even seconded by Trustee Kaczor Rodo that the Mayor's one-year appointments be approved.

On the question: 3 voting "Aye" 0 voting "Nay" Carried
 Trustee Kaczor Rodo
 Trustee Even
 Trustee Pyne

Moved by Trustee Kaczor Rodo, seconded by Trustee Pyne that

WHEREAS, a project to replace aged waterlines along S. Buffalo Street in the Village of Orchard Park, Erie County is eligible for funding through a Water Infrastructure Improvement Act by the New York State Environmental Facilities Corporation; and

WHEREAS the Village of Orchard Park Board of Trustees authorizes expenses, not funded through this grant, be bonded for up to 100% of the project expenditures .

NOW, THEREFORE, the Board of Trustees of the Village of Orchard Park, duly convened does hereby

RESOLVE, that the Board of Trustees of the Village of Orchard Park hereby approves the above subject project, and it is further

RESOLVED that the Board of Trustees of the Village of Orchard Park hereby authorizes the Village of Orchard Park to pay 100% of the project costs, and it is further

RESOLVED, that the sum of \$2,600,000 is hereby appropriated through bond debt to cover the costs of the project, and it is further

RESOLVED, that Mayor Jo Ann Litwin Clinton of the Village of Orchard Park is hereby authorized to execute all necessary agreements, certifications and reimbursement requests for New York State and/or Federal aid with the New York State Environmental Facilities Corporation in connection with the advancement and/or approval of the project, and it is further

RESOLVED, that a certified copy of this resolution be filed with the appropriate New York State Agency and/or Public Corporation and that there be attached thereto any necessary documents in connection with the project.; and it is further

RESOLVED, that this Resolution shall take effect immediately.

On the question:	3 voting "Aye"	0 voting "Nay"	Carried
	Trustee Kaczor Rodo		
	Trustee Even		
	Trustee Pyne		

The next regular meeting is scheduled for June 24, 2024.

Moved by Trustee Even, seconded by Trustee Pyne to adjourn at 7:14 p.m.

On the question:	3 voting "Aye"	0 voting "Nay"	Carried
	Trustee Kaczor Rodo		
	Trustee Even		
	Trustee Pyne		

Respectfully submitted,
Heather Tucciarone-Richeal, Village Deputy Clerk-Treasurer