



## **Instructions:**

### **Who may apply for an early mail ballot?**

Each person must apply for themselves. It is a felony to make a false statement in an application for an early mail ballot, to attempt to cast an illegal ballot, or to help anyone to cast an illegal ballot.

### **Information for military and overseas voters:**

If you are applying for an early mail ballot because you or your family are in the military or because you currently reside overseas, do not use this application. You are entitled to special legal provisions if you apply using the Federal Postcard Application (FPCA). For more information about military/overseas voting, contact your local board of elections or refer to the Military & Overseas Voting section of the State Board of Elections' website at the following address:

<https://elections.ny.gov/military-and-overseas-federal-voting>

### **Where and when to return your application:**

Applications for an early mail ballot to be picked up by the voter or an agent of the voter must be submitted in-person at the Orchard Park Village Clerk not later than the day before the election. All applications submitted by mail or those for an early mail ballot to be mailed to a voter must be received by the Orchard Park Village Clerk 7 days before the election. The office of the Orchard Park Village Clerk is located in the Municipal Building at 4295 South Buffalo Street, Orchard Park, NY 14127.

### **Options available to you if you have an illness or disability:**

You may sign the early mail ballot application yourself, or you may make your mark and have your mark witnessed in the spaces provided on the bottom of the application. Please note that a power of attorney or printed name stamp is not allowed for any voting purpose.

Voters with a print disability, which means any disability that interferes with the effective reading, writing, or use of printed material, and require a ballot with accessible features may apply for an Accessible Ballot on the New York State Board of Elections' website at the following address:  
<https://ballotapplication.elections.ny.gov/home/accessible>

### **When your ballot will be sent:**

Your early mail ballot materials will be sent to you beginning 21 days before the Village elections in which you are eligible to vote. If you applied after this date, your ballot will be sent immediately after your completed and signed application is received and processed by the Orchard Park Village Clerk. If you prefer, you may designate someone to pick up your ballot for you, by completing the required information in section 5. Contact the Orchard Park Village Clerk at 716-662-9327 if you have not received your ballot.