

Minutes
Village of Orchard Park
Board of Trustees

The regular meeting of the Board of Trustees of the Village of Orchard Park was held on Monday, December 9, 2024 in the Municipal Center, 4295 South Buffalo Street, Orchard Park, New York. Mayor Clinton called the meeting to order at 7:00 p.m. with the Pledge of Allegiance to the Flag.

Members present:

Mayor Jo Ann Litwin Clinton
Deputy Mayor Matthew J. Hartung
Trustee Lauren Kaczor Rodo
Trustee Dale T. Pyne
Trustee David N. Even

Others present:

Deputy Clerk-Treasurer Heather Tucciarone-Richeal
Manager of Public Works Emery Wittmeyer
Code Enforcement Officer John Gullo

Mayor Clinton made the following announcement:

“Fire exits are located at the rear in the Board Room and at the doorway to the lobby. In the event of a fire, you will be notified by announcement on the public address system. If notified, please move in a calm and orderly fashion to the nearest exit.”

A Public Hearing was scheduled and advertised for this time to hear public comment on establishment of 2025 Village Water Rates.

Mayor Clinton opened the Public Hearing at 7:01 p.m. to establish new water rates with a brief overview of the changes.

Mayor Clinton asked three times for comments in favor. There were none.

Mayor Clinton asked three times for comments in opposition. There were none.

Moved by Trustee Even, seconded by Trustee Kaczor Rodo that the Public Hearing be closed at 7:02 p.m.

On the question: 4 voting “Aye” 0 voting “Nay” Carried
Trustee Hartung
Trustee Kaczor Rodo
Trustee Pyne
Trustee Even

Moved by Trustee Hartung, seconded by Trustee Pyne that

WHEREAS, due to an increase by Erie County Water Authority (our source of supply) of the cost of water, it is necessary to increase the rates for water usage, be it

RESOLVED, that the following water rates be effective as of January 1, 2025:

For district users - a rate of \$10.40 per one thousand gallons plus an O&M quarterly charge of \$10.89; the minimum quarterly water charge being \$104.49 for nine thousand gallons.

For non-district users - a rate of \$14.56 per one thousand gallons plus an O&M quarterly charge of \$46.23; the minimum quarterly water charge being \$177.27 for nine thousand gallons.

BE IT FURTHER RESOLVED, unpaid charges shall be enforced as provided by Chapter 210 of the Municipal Code of the Village of Orchard Park.

On the question: 4 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Kaczor Rodo
Trustee Pyne
Trustee Even

Moved by Trustee Kaczor Rodo, seconded by Trustee Even to accept the minutes of November 25, 2024 as presented.

On the question: 4 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Kaczor Rodo
Trustee Pyne
Trustee Even

Moved by Trustee Hartung, seconded by Trustee Kaczor Rodo that voucher number 7350 in Abstract #244 of fiscal year 2024-2025 in the amount of \$234.00; and vouchers numbering 7351 to 7376 in Abstract #245 of fiscal year 2024-2025 in the amount of \$50,198.99 be paid as presented.

On the question: 4 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Kaczor Rodo
Trustee Pyne
Trustee Even

There were no comments from the floor of items not on the agenda.

Moved by Trustee Hartung, seconded by Trustee Kaczor Rodo that the reports of the Village Justice and Water Department for the month of November 2024 be received and filed.

On the question: 4 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Kaczor Rodo
Trustee Pyne
Trustee Even

Reports:

- Code Enforcement Officer John Gullo reminded residents that it's important to shovel and clear snow from in front of fire hydrants to assist the fire department in case of an emergency. He also wished everyone Happy Holidays.
- Manager of Public Works Wittmeyer asked everyone to be mindful when plow trucks are on the road and give them enough room especially when turning corners as they may need to back up in order to turn a corner.
- Trustee Kaczor Rodo wished everyone a Happy and safe Holiday season.
- Deputy Mayor Hartung thanked the Village DPW for the great job keeping the Village streets and sidewalks plowed and clear after the recent snow storm. He also wished everyone a Happy Holiday season.
- Trustee Pyne wished everyone a Happy Holiday.
- Trustee Even had nothing to report.
- Deputy Clerk Treasurer Tucciarone-Richeal had nothing to report

Moved by Trustee Kaczor Rodo, seconded by Trustee Even that the Village Board Meeting scheduled for December 23, 2024 be cancelled.

Moved by Trustee Pyne, seconded by Trustee Hartung that Mayor Clinton be authorized to sign a Special Event Contract with Chabad Bais Lubavitch for a Chanukah Celebration and Menorah lighting on December 26, 2024 at 7:00 pm in the Orchard Park Village Plaza parking lot, and with St. John's Lutheran Church to organize a Frozen Chosen 5k on January 25, 2025 at 10:00 am.

On the question: 4 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Kaczor Rodo
Trustee Pyne
Trustee Even

Moved by Trustee Even, seconded by Trustee Kaczor Rodo authorizing Mayor Clinton to sign a Change of Scope Order with LaBella Associates to include the following additional services for the Village of Orchard Park's Comprehensive Plan Project:

- Creation of a Downtown master plan including plan view and renderings
- Identify and describe development, redevelopment, and public improvement projects to advance long-term revitalization
- Economic development master plans for areas along North and South Buffalo Street and East and West Quaker Street outside of the downtown business area

On the question: 4 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Kaczor Rodo
Trustee Pyne
Trustee Even

Mayor Clinton makes the following appointment through April 14, 2025:

- Social Media Administrator – Shannon Nichols

Moved by Trustee Hartung, seconded by Trustee Pyne to approve the Mayor's appointment.

On the question: 4 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Kaczor Rodo
Trustee Pyne
Trustee Even

Moved by Trustee Kaczor Rodo, seconded by Trustee Even that because the next scheduled Village Board meeting is January 13, 2025, Clerk-Treasurer Jensen be authorized to pay all vouchers submitted by December 31, 2024 after review by Mayor Clinton or Deputy Mayor Hartung.

On the question: 4 voting "Aye" 0 voting "Nay" Carried
Trustee Hartung
Trustee Kaczor Rodo
Trustee Pyne
Trustee Even

Moved by Trustee Pyne, seconded by Trustee Hartung that the following budget adjustments be authorized for the 2024-2025 fiscal year:

Increase budget for:

Transmission and Distribution (Misc.) \$1,160.08 FF-68340-413

Decrease budget for:

Unemployment Insurance \$1,160.08 FF-69050-800

The next regular meeting is scheduled for January 13, 2025.

Moved by Trustee Hartung, seconded by Trustee Even to adjourn at 7:10 p.m.

On the question: 4 voting "Aye" 0 voting "Nay" Carried

Trustee Hartung

Trustee Kaczor Rodo

Trustee Pyne

Trustee Even

Respectfully submitted,

Heather Tucciarone-Richeal, Village Deputy Clerk-Treasurer